

RESOLUTION 2024-13

A RESOLUTION DEFINING THE PROCESS AND REQUIRMENTS FOR ADDRESS ASSIGNMENT IN THE TOWN OF MOFFAT COLORADO.

WHEREAS, the Board of Trustees of the Town of Moffat, finds it necessary to adopt a process in which land owners can request address assignment.

WHEREAS, this will provide the citizens of Moffat the ability to receive timely emergency services as well as the ability to have a locatable registered address.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF MOFFAT, COLORADO:

SECTION 1. That for the purpose address assignment, all address owners may submit for address assignment to the Town of Moffat.

SECTION 2. In order to request address assignment a land owner must complete the town address assignment application in its entirety. Included in the application, the requestor must submit proof of ownership of the land by either a deed or property tax invoice.

SECTION 3. Addresses will be assigned according to the Town of Moffat address assignment matrix and all addresses must naturally apply to their location.

SECTION 4. Once the address application is submitted it will be reviewed by the Town Clerk who will then assign the appropriate addresses. This information will then be recorded and kept on file at Moffat Town Hall, and communicated to the County Assessor's Office, the Post Office, E911 in Alamosa, CO, and the GIS entity. Finally, the requestor will be given a formal letter providing them with confirmation of their address assignment.

DONE AND SIGNED this

TOWN OF MOFFAT, COLORADO

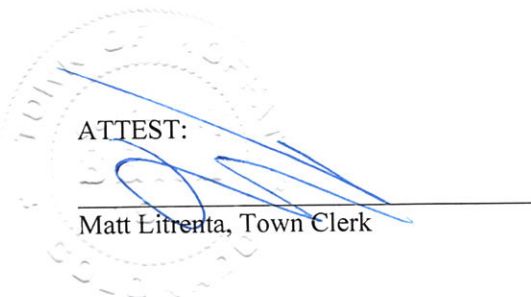


Jon Lopez, Mayor

ATTEST:

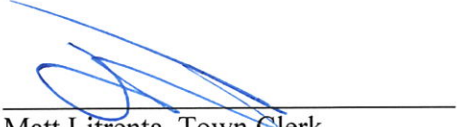


Matt Litrenta, Town Clerk



CERTIFICATION

CERTIFIED and Dated The day of



Matt Litrenta, Town Clerk
Town of Moffat

