

**TOWN OF MOFFAT**  
**TOWN HALL**  
**BOARD OF TRUSTEES**  
**401 LINCOLN AVE.**  
**MOFFAT, COLORADO**



**TOWN OF MOFFAT | EST. 1911**

**BOARD OF TRUSTEES REGULAR MEETING**

**September 5, 2023 - 7:00pm**

**1. CALL TO ORDER**

**Meeting was called to order at 7:07 pm**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**Mayor Jon Lopez - Here**

**Trustee John Kunkler - Here**

**Trustee Ken Skoglund - Here**

**Trustee Eric Reichwald - Here**

**Ali Lopez - Here**

**Trustee Tyler Berger - Absent**

**Town Manager Cassandra Foxx - Here**

**Town Clerk Nina Magee - Absent**

**4. APPROVAL OF AGENDA**

a. Approval of Agenda

**Mr. Skoglund made the motion to approve the agenda. Mr. Reichwald second the motion. All approve.**

b. Approval of Minutes

*Mr. Skoglund informed the Board that there were a few minutes that needed to be edited. Due to missing public comments. Ms. Foxx explained that if the public comment was left blank it was due to no public comment. Mr. Skoglund informed Ms. Foxx that he would like for there to be something in writing that there was no public comment.*

c. Approval of Bill's

Mr. Reichwald made the motion to approve paying of the monthly bills. Mr. Skoglund second the motion. All approve.

**5. PUBLIC COMMENT**

Public comment is intended for members of the public wishing to address the Board of Trustees about matters that are not listed for discussion on the agenda. All speakers must stay on topic and are encouraged to state their point as briefly and clearly as possible. Each speaker is limited to a maximum of three (3) minutes. Comments will be taken under advisement by the Board, but no decisions will be made. Board and staff are here to listen during this segment of the meeting. At its discretion, the Board may elect to place a matter raised under public comment on a future agenda for further discussion and possible action. Personal attacks, whether directed at members of Town Board, Town staff or fellow citizens must be avoided.

Mr. Litrenta gave an update on Figgero.

Mayor Patricia Reigel Blvd is in need of maintenance.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Zoom Special Meeting

Passcode: 922706

One tap mobile+7193594580, 84141796859#\*\*726344#US

Join Zoom Meeting

<https://us02web.zoom.us/j/89984921426?pwd=bUdGbmVsN3FHbIRLWjVRN3dDYlpJZz09>

## 6. REPORTS

### a. Mayor's Report

*Mr. Lopez informs the Board that there have been some loose dogs roaming the Town.*

*Mr. Lopez informs the Board that he would like for the Town Manager to reach out to CIRSA in regards to a Town Attorney, as well as a Mayor Protem.*

*Mr. Lopez informs the Board that he has noticed a rise in fast moving vehicles in Town and would like to get some speed limit signs made and placed around Town.*

*Mr. Lopez Informs the Board that the Town may want to start placing a bid out for road maintenance.*

*Mr. Lopez informs the Board and the community that there is a vacancy on the Board for a Trustee.*

### b. Trustee's Report

*Mr. Skoglund informs the Board that well number 1 would need a letter to relinquish well number 1 or sign it over to someone else.*

*Mr. Skoglund informs the Board that there has been a Blue Van sitting at the Park for a while now and would like to see about getting the Van removed.*

*Ms. Foxx has informed Mr. Skoglund that the Town doesn't have a nuisance Code and has no authority to get the van removed.*

### c. Grant Reports

### d. HUTF Report

*Mr. Skoglund informed the Board and the community that work has been done to Garfield Ave and Broadway Ave.*

*Mr. Skoglund informs the Board and the community that is company would not be doing any work over in Area 420 due to vehicles and campers along the easement for Mayor Patricia Reigel Blvd.*

*Mr. Skoglund has expressed that he is too busy to give Area 420 a schedule so that the business owners can make sure that the Road is clear for when road maintenance is being performed.*

### e. Maintenance Report

*Mr. Jacob informs the Board that he is requesting that timeclocks be ordered.*

### f. Office Report

*Ms. Magee has written her report due to her absence. The report will be added to the end of the minutes.*

## 7. INTRODUCTIONS

**The Board discussed having Mr. Hunter as being the Towns Neighborhood Watch Captain. And would like to talk about budgeting this position.**

## 8. OLD BUSINESS

### a. Ordinance 2023-04 (Water)

*Mrs. Lopez approved Ordinance 2023-04. Mr. Reichwald seconded the motion. All approve.*

### b. Ordinance 2022 -01 Compensation Policy Amendment

*The Board discussed Ordinance 2022-01. Mrs. Lopez made the motion to approve the amendment of Ordinance 2022-01. Mr. Reichwald seconded the motion. All approve.*

### c. Fee Schedule

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*Water Rates were discussed. Mrs. Lopez made the motion to approve the water rates. Mr. Reichwald seconded the motion. All approved.*

d. Grants Writer Contract

*The Town of Moffat's Grant writers Contract was discussed .*

e. District Fall Meeting (Head Count)

*The entire Town of Moffat Board of Trustees, Mayor and Office personnel will attend the District 8 Fall Meeting on September 12, 2023.*

f. Waste management (CTF)

*Mr. Skoglund made the motion to approve Waste management. Mrs. Lopes second the motion. All approve*

g. Grounds Keepers Tool Box

*Tabled*

h. End of Summer BBQ

*Mrs. Lopez informs the Board that she will go to Scanga Meats to pick up Hamburgers and Hotdogs. Ms. Foxx informs the Board that she will bring a salad as well as some water and soda. Mr. Reichwald informed the Board that he will be grill master.*

9. **NEW BUSINESS**

a. ADA Compliance

*Ms. Foxx informs the Board that Town Hall is not in compliance with ADA.*

10. **EXECUTIVE SESSION (IF NECESSARY)**

Noon Needed.

11. **ADJOURN**

*Mr. Skoglund made the motion to adjourn. Mr. Reichwald seconded the motion. All approve*

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