

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



TOWN OF MOFFAT | EST. 1911

BOARD OF TRUSTEES SPECIAL MEETING

September 3rd, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Myers calls the meeting to order at 6:01pm

2. ROLL CALL

Trustee Pietras (Arrives at 6:08pm)

Trustee Kelbert

Trustee Sarmiento

Trustee Opperman

Trustee Jung

Trustee Scharer

Staff

Mr. Litrenta

Mr. Horsley

3. APPROVAL OF AGENDA & MINUTES

a. Approval of Agenda

Mr. Opperman makes a motion to approve the agenda. Ms. Scharer seconds. Motion passes 5-0.

b. Approval of Minutes

Ms. Kelbert makes a motion to approve the minutes. Mr. Opperman seconds. Motion passes 5-0.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Mr. Biggio makes a public comment regarding a work group session being removed from the agenda

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Meeting ID: 864 2257 8056

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Mr. Litrenta makes a public comment regarding water from Well #5

Ms. Myers speaks about the well #5 work session

Mr. Horsley makes a public comment about getting water to citizens from Well #5

5. REPORTS

a. Clerks Report

Mr. Litrenta reports that we will need to review our initial CIRSA quotes and sign those before 10.1.2025.

Mr. Litrenta reports about the edits and revision to the cannabis ordinance and that it is ready for review by the board

Mr. Litrenta explains how CML and the attorney recommend the 2026 election work. Mr. Litrenta reports to the board about the election ordinance edits that are needed and that the ordinance should be redone.

b. Trustee Report

Ms. Kelbert submits gas milage to the clerk

Ms. Pietras provides an update on dumpsters for town clean up. The earliest Conley waste can get the dumpsters to the town is September 26th and 27th. Ms. Pietras will order dumpsters for September 26th and 27th.

Mr. Opperman and Ms. Pietras report on a ride along they did with the school bus driver to identify challenges of the bus route. Ms. Pietras discusses making a turn around for the school bus on 15th. Ms. Pietras and Mr. Opperman will reach out to land owners to discuss the option of creating a bus turn around. Ms. Myers will reach out to Jen Waltermier to discuss the possibility of a bus turn around.

Mr. Opperman discusses going in to Well #5 with Potch's permission to observe the well and the meters. He provides a report on the meters and water allotment. Mr. Opperman will reach out to Kevin Boyle about water adjudication at Well #5.

Ms. Jung reports about bookkeeping and the power bill at town hall.

Mr. Opperman reports on the gallons per minute adjudication at Well #5

Ms. Myers comments that the park looks great.

c. Mayors Report

Ms. Myers reports about her emails with the water attorney.

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Ms. Myers reports that the town was awarded the \$5000 SLV Developmental Resources Group mini grant for road work by the Dollar General road.

d. Water Report

Report is in the agenda. No report.

Mr. Horsley reports that test is in to Denver for Well #10.

Testing is in for Well's # 4 and #7 in Alamosa.

All that's needed is lead and copper for Well's #4 and #7, they will go out on Monday.

We are close to getting an approval from the engineers for the work on Well #10 and then the purchasing can begin for the chlorination system.

Ms. Jung reports about a resignation letter from Kurt Yeater. The water committee will reach out to Mr. Yeater to discuss his employment as the town ORC

6. OLD BUSINESS

7. NEW BUSINESS

a. Discussion and consider taking action eliminating assistant clerk position

The board discusses the assistant clerk position. Mr. Litrenta says he does not need an assistant clerk. Mr. Litrenta will work on the ADA compliance and reach out to Patrick. The board agrees to eliminate the assistant clerk's position and directs Mr. Litrenta to write a resolution eliminating the assistant clerk's position to be voted on at a later meeting.

b. Discussion and consider taking action on Mr. Horsley's contract

Mr. Horsley discusses his new water contract with the board. Mr. Horsley will make the discussed edits to his contract, and present it to the board for approval.

c. Discussion about forming grant committee

The board discusses forming a grant committee. Mr. Opperman and Ms. Jung offer to be on the grant committee.

Ms. Myers updates the board about meeting with Randi from DOLA regarding training.

The grant committee will be Mr. Opperman and Ms. Jung.

d. Discussion and consider taking action on Mayor back pay

Ms. Myers requests her back pay for the mayor pay. She is requesting full back pay. Ms. Myers discusses why she would like the back pay. No action taken.

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- e. Discussion and consider taking action on a water plan for the state

The board discusses the water plan for the state.

Mr. Opperman makes a motion to take a break. Ms. Jung seconds. Motion passes 6-0.

The board breaks at 7:40pm.

Ms. Kelbert makes a motion to come back in session. Ms. Scharer seconds. Motion passes 6-0.

The board comes back in to session at 7:53pm.

The board continues discussing the water plan for the state. The board will meet with the state on 9.29.2025. The board will meet with GMS on 9.30.2025. Mr. Horsley and Ms. Myers will reach out to GMS to check availability for the 9.30.2025 working session.

8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will draft agenda
- Mr. Litrenta will post minutes
- Mr. Litrenta will transfer audio
- Mr. Litrenta will send draft agenda and minutes for review
- Mr. Litrenta will assemble meeting packet
- Ms. Pietras will order the dumpsters for September 26th and 27th
- Mr. Litrenta will sign the roll of dumpster agreement with Conley Waste
- Ms. Pietras and Mr. Opperman will reach out to land owners to discuss the option of creating a bus turn around
- Ms. Myers will reach out to Jen Waltermier to discuss the possibility of a bus turn around.
- Mr. Opperman will reach out to Kevin Boyle about water adjudication at Well #5
- The water committee will reach out to Mr. Yeater to discuss his employment as the town ORC
- Mr. Litrenta will write a resolution eliminating the assistant clerk's position.
- Mr. Litrenta will work on the ADA compliance and reach out to Patrick.
- Mr. Litrenta will amend meeting packet
- Mr. Horsley will make discussed edits to his contract and present it to the board for approval.
- Mr. Horsley and Ms. Myers will reach out to GMS to check availability for the 9.30.2025 working session.
- Ms. Myers will contact board to schedule working session with Potch for Well #5
- Mr. Litrenta will edit election ordinance

9. TOPIC FOR FUTURE MEETINGS

- Water working session 9.30.2025
- Water meeting with state 11am 9.29.2025
- Working session on Special Event Ordinance
- Noise Ordinance

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- Codification 10.7.2025
- Discussion and consider taking action about vendor licenses for special events
- Discussion and consider taking action on business license ordinance
- Discussion and consider taking action on cannabis ordinance edits
- Discussion and consider taking action on Well #5 water agreement
- Discussion and consider taking action on CIRSA initial quotes
- Discussion and consider taking action on Ordinance 2025-01 amendments 10.7.2025
- Discussion and consider taking action on a resolution eliminating the assistant clerk's position 10.7.2025
- Adjust MPH ordinance on Mayor Patricia Reigle Blvd.
- Discussion and consider taking action on Mr. Horsley's water contract 10.7.2025
- Discussion and consider taking action on Water plan for state 10.7.2025

10. ADJOURN

Ms. Scharer makes a motion to adjourn. Mr. Opperman seconds. Motion passes 6-0.

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