

TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO



BOARD OF TRUSTEES SPECIAL MEETING

September 19, 2023 -7:00pm

1. CALL TO ORDER

Meeting was called to order at 7:09 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mayor Jon Lopez - Here

Trustee Eric Reichwald - Here

Trustee Ken Skoglund - Here

Trustee John Kunkler - Here

Trustee Tyler Berger - Here

Trustee Ali Lopez - Here

Town Manager Cassandra Foxx - Here

Town Clerk Nina Magee - Here

4. APPROVAL OF AGENDA

a. Approval of Agenda

Mr. Skoglund made the motion to approve the agenda with the amendment to add Mr. Hunter neighborhood Watch as topic 8-c. Mr. Reichwald seconded the motion. All approved.

b. Approval of Minutes

Ms. Magee informed the Board that she had not sent over there minutes. She informed the Board that she had just completed 64 onboarding of Marijuana Licenses into G-Works. She still has the Regular Business licenses to input. She paused that project to work on the Budget amendment which is topic 8- d. Ms. Magee asked that minutes be tabled until the Special Meeting 9.26.2023.

Tabled

5. PUBLIC COMMENT

Public comment is intended for members of the public wishing to address the Board of Trustees about matters that are not listed for discussion on the agenda. All speakers must stay on topic and are encouraged to state their point as briefly and clearly as possible. Each speaker is limited to a maximum of three (3) minutes. Comments will be taken under advisement by the Board, but no decisions will be made. Board and staff are here to listen during this segment of the meeting. At its discretion, the Board may elect to place a matter raised under public comment on a future agenda for further discussion and possible action. Personal attacks, whether directed at members of Town Board, Town staff or fellow citizens must be avoided.

Ms. Melinda Myers thanked the Town for providing the dumpster. She informed the Board that she was able to make 2 trash runs. She appreciates the Town for providing this service.

Mrs. Tamalynn asked the Board what the Water Tap fees were, is there a payment plan, and when would the resident be responsible for the utility bill?

Mr. Matt Altridge asked the Board if and when will letters be sent out to the community about the water?

Mr. Mike Biggio would like for the Town to consider the 7 residents that are already connected to municipal water. To either grandfather them in or subsidize them.

6. REPORTS

a. Mayor's Report

Mayor Lopez informs the Board and community that he has been helping [Jacob Sarmiento](#) clean the park. They removed and made 3 dump runs.

Mayor Lopez wanted to inform the community to watch their surroundings. When helping deep clean the park on Monday Sep 18, 2023 He found 3 syringes in the park under the pavilion. The sheriff department was notified the morning of September 19, 2023 that the persons who forgot their syringes came back searching for the paraphernalia. The deputy who arrived informed the people that they are not allowed in or around Ralph Mitchell Park.

Mr. Lopez informs the Board that while we attended the District 8 Fall meeting he was given the name of Mr. Clayton Butchner's name for the CML President. Mr. Clayton is the Attorney for Pagosa Springs. Mr. Lopez asked Ms. Foxx to reach out and make contact with him.

Mr. Lopez Informs the Board that he has received a letter of intent from Ms. Melinda Myers to fill the Trustee position. In order for Ms. Myers to join the Board of Trustees she would have to give up her seat on the planning commission.

b. Trustee's Report

Mr. Skoglund informs the Board and the community that he is upset that things for old business have not been resolved and placed on the agenda. He insisted that the section should be 3 pages long.

Mr. Skoglund informs the Board and community that Skoglund Excavation is on time with this phase of Well house #4 projects.

Mr. Skoglund informs the Board and community that he is disappointed that the Blue Van that has been parked at the park is still there. He would like to know what is being done about it.

Mr. Skoglund informs the Board and the Community that the survey on Garfield has been completed.

Mr. Skoglund asked the Clerk's office why Well number 1 letter hasn't been written to relinquish it?

Mr. Skoglund informs the Board and the community that his company is on Strike from doing any Road work For Area 420 due to the car's, campers and vans that are on the easement on Mayor Patricia Reigel Blvd.

Mr. Skoglund informs the Board and the Clerk's office that a letter is needed to be sent to Mr. Mike Seeger. To ask him to remove the rock that he has placed in the easement around his business.

Mr. Skoglund aske the Clerk's office to write a letter to Mrs. Betty Skoglund And to Ms. Dawn Mayo his sister about the tree limbs that need to be trimmed around the power lines surrounding

their properties.

Mr. Skoglund says that “ the office looks good with the changes that have been made; however with the 2 contract employees working 80 hour work weeks combined more progress should be made”. He informs the Board that there should be a time clock to track the employees performance.

Mr. Skoglund informs the Board of his disappointment of the lack of Financial reports.

Mr. Skoglund informs the Board that he is completely opposed to Ms. Myers being on the Board of Trustees due to the dismissal of Ms. Myers from the Clerks office in Saguache County that ended in a court case.

Mr. Berger informs the Board that there are some excellent time clock apps that could be utilized for employees. Due to the fact that both the Clerk and the Town Manager run errands for the Town it would make sense to use an app not a time clock in the building.

Mr. Berger informs the Board that they need to purchase an SD card for the cameras that will be placed in Town Hall. And the cameras are set up and ready to go after the SD card is installed.

c. Town Manager Report

Ms. Foxx informed Ms. Tamalynn that the Tap fee is \$5000.00. Yes a payment arrangement could be made just to come into the office. The monthly utility bill will start as a \$40.00 monthly fee. Ms. Foxx also informed Mrs. Tamalynn as well as the community that a copy of the Water Ordinance is available in the Clerk’s office.

Ms. Foxx informs Mr. Aldridge that she has a letter constructed for the residentes of the Town of Moffat. However it’s not complete because the Clerk’s office is still waiting for the Board to issue the dates needed for when the connections for water as well as when the first utility bill will be due.

Ms. Foxx informs Mr. Skoglund and the Board that she doesn't appreciate Mr. Skoglunds remark about the performance of the Office.

Ms. Foxx informs the Board that she has been working on the Towns Zoning Ordinance which is 28 pages since that last Town meeting as well as been working to complete new forms, maps and more to accompany the Ordinance.

Ms. Foxx informs the Board that she will be working with Mr. Gerry, and Ms. Magee on Figgero this week.

Ms. Foxx reminds the Board that she will be giving an interview for the documentary/movie being made for Area 420.

Ms. Magee informed the Board that since the last Board meeting she has been entering in the 64 marijuana information into G-Works. Informing them that it took more than 15 minutes to input just 1 Business license information . She has worked on the Budget amendment for 2023. She has had a few meetings. As well as helped Ms. Foxx on a few of her projects.

7. INTRODUCTIONS

None

8. OLD BUSINESS

a. Trustee Vacancy

Ms. Magee informs the Board that they have until October 14, 2023 to fill the Trustee position

before it would have to go to special election to fill the position.

b. Election Update

With the Address identifier the Clerk's office has learned that there are only 22 households in Our Town that are registered to vote. Ms. Foxx encourages everyone to go out a register to vote. The Clerk's office has seen the ballots and signed off on them.

c. Public Safety

Mr. Hunter has informed Mr. Skoglund that he is working with the Saguache County Sheriff's office on the removal of the Blue van at the park.

Mr. Hunter informed the Board of the next step's he will be taking to become Town of Moffat's first Police officer.

d. Budget 2023 Amendment (Financial Report)

The Board reviewed the budget amendment.

9. NEW BUSINESS

a. Well #4 Water Pump

Ms. Bunting informs the Board that the pump in well house number is sounding as it's getting ready to quit working. Ms. Bunting has submitted a quote form Steffens Plumbing and Heating for the replacement of the pump.

b. Well #4 Services

Mr. Skoglund made the motion to approve the replacement of the pump. Mr. Reichwald second the motion. All approve.

10. EXECUTIVE SESSION (IF NECESSARY)

None

11. ADJOURN

Mr. Reichwald made the motion to adjourn. Mr. Skoglund seconded the motion. All approve.