

**TOWN OF MOFFAT  
TOWN HALL  
BOARD OF TRUSTEES  
401 LINCOLN AVE.  
MOFFAT, COLORADO**



**BOARD OF TRUSTEES SPECIAL MEETING**

**September 17<sup>th</sup>, 2024 - 7:30pm**

**1. CALL TO ORDER**

Mayor Studinski calls the meeting to order at 7:30pm

**2. ROLL CALL**

Mayor Studinski announces that there is a quorum.

Trustee 1 – Myers  
Trustee 3 – Kelbert  
Trustee 5 - Reichwald  
Trustee 6 – Catts

**STAFF PRESENT**

Mr. Litrenta  
Mr. Horsley

**3. APPROVAL OF AGENDA**

- a. Approval of Agenda

Mr. Reichwald makes a motion to approve the agenda. Mr. Catts seconds. Motion passes 4-0.

- b. Approval of Minutes

Mr. Reichwald makes a motion to approve the minutes. Mr. Catts seconds. Motion passes 4-0.

**4. PUBLIC COMMENT**

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Mr. Studinski relays a public comment from Mr. Lopez where Mr. Lopez asks what the consequence are for not following sunshine laws?

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting  
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122

## **5. REPORTS**

### a. Clerks Report

Mr. Litrenta provides an update on the SLFRF reporting and status.

Mr. Litrenta speaks about the challenges of getting a better A/V system for board meetings.

### b. Mayors Report

Mr. Studinski has worked on the insurance claim and the POTCH LLC refund, and provides an update to the board.

Mr. Studinski says progress is being made on the ballots.

Mr. Studinski provides an update on his search to find an auditor.

Mr. Studinski asks Mr. Horsley about getting a cell phone. Mr. Horsley says he will be ordering it tomorrow.

### c. Trustee Progress Report

Mr. Reichwald would like to withdraw his resignation. Mr. Reichwald asks the board if they believe he should step down. The board would prefer to keep Mr. Reichwald on the board. Mr. Litrenta asks Mr. Reichwald to submit his withdraw of resignation in writing.

Ms. Myers is going to start the application for the \$5000 grant for town hall repairs, with the board's permission. She mentions we may have to pay Belinda Zink for her assistance. The board would like an estimate of what the cost would be for Belinda Zink's services.

Ms. Myers says the community listening session will be on Thursday and be discussing dispensary locations.

### d. Water Report

No Water Report

### e. Park Report

Mr. Litrenta says the trash at the park is getting full.

## **6. OLD BUSINESS**

### a. Voting on submitted Letters of Intent for the Trustee vacancy

The board reviews the trustee application. Only one application was submitted for the one opening. No vote is held. Mr. Reichwald makes a motion to approve Caroline Jung as the new trustee appointed to the board. Mr. Catts seconds. Motion passes 4-0.

## **7. NEW BUSINESS**

### a. Discussion and consider taking action on CIRSA Quotes for 2025 coverage

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Mr. Litrenta reviews the CIRS 2025 Property/Casualty quotes for 2025. Mr. Reichwald makes a motion to pay for the \$500 deductible fo general liability for property and casualty insurance. Mr. Catts seconds. Motion passes 4-0. The board advises Mr. Litrenta to agree to pay the total annually. Mr. Reichwald makes a motion to accept uninsured motorist coverage for our CIRSA policy. Ms. Myers seconds. Motion passes 4-0. Mr. Reichwald makes a motion to table the insurance discussion until next meeting. Mr. Catts seconds. Motion passes 4-0.

b. Discussion and consider taking action on the purchase of election envelopes

Mr. Catts makes a motion to purchase the election envelopes. Mr. Reichwald seconds. Motion passes 4-0.

**8. EXECUTIVE SESSION**

**9. ACTION ITEMS FOR NEXT MEETING**

- Mr. Litrenta will send an email to Trustee Myers
- Mr. Litrenta will purchase election envelopes
- Mr. Studinski will write a letter to Ms. Jung about her Trustee appointment
- Mr. Studinski will research what the consequence are for not following sunshine laws
- Mr. Studinski will research CIRSA coverage with Mr. Litrenta

**10. TOPIC FOR NEXT MEETING**

- Discussion and consider taking action on payment to Belinda Zink to complete grant for town hall repairs
- Discussion of election judges
- Discussion and consider taking action on replacement of lightbulbs in town hall

**11. ADJOURN**

Mr. Reichwald makes a motion to adjourn. Mr. Catts seconds. Motion passes 4-0.

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