

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES SPECIAL MEETING

September 10th, 2024 - 6:00pm

1. CALL TO ORDER

Mayor Studinski Calls the Meeting to Order at 6:01pm

2. ROLL CALL

Mayor Studinski announces that there is a quorum.

Trustee 1 – Myers
Trustee 2 - Berger (Mr. Berger arrives at 6:08pm)
Trustee 3 – Kelbert
Trustee 6 – Catts

STAFF PRESENT

Mr. Horsley
Mr. Litrenta

3. APPROVAL OF AGENDA

a. Approval of Agenda

Mr. Studinski requests that the mayors report go after the Trustee reports. Mr. Catts makes a motion to approve the agenda with this modification. Ms. Kelbert seconds. Motion passes 3-0.

b. Approval of Minutes

Ms. Myers makes a motion to approve the minutes. Mr. Catts seconds. Motion passes 3-0.

c. Approval of Monthly Bills

Mr. Studinski reads the bills publicly and the board discusses the bills. Ms. Myers makes a motion to pay the bills. Mr. Catts seconds. Motion passes 4-0.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider

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all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Mr. Ferrari gives a public comment regarding the board and staff and conflict of interest.

5. REPORTS

a. Clerks Report

Mr. Litrenta says we have CRISA quotes to review and approve next meeting for Workers Comp and Property and Casualty coverage for 2025.

Mr. Litrenta gives an update on the election to include the posting of a request for Pros and Cons and purchasing of envelopes.

Mr. Litrenta reports that the HUTF report is accepted and we should be getting July's distribution soon.

b. Trustee Progress Report

Mr. Catts has not made progress on any signs. INAUDIBLE COMMENT ABOUT HAVING ENOUGH FUNDS. The bill for road work on 15th Street is less than planned. He also says he plans on mowing again soon.

Ms. Myers met with Belinda Zink about funding to fix town hall. She also advised that the town should go for a larger grant in the future. Ms. Myers spoke with the Saguache community about getting mental health aid in Moffat. Ms. Myers will discuss dispensaries in town at the next community engagement event.

c. Mayors Report

Mr. Studinski speaks about his desire to be the mayor.

Mr. Studinski discusses sheriffs' cost in the Town of Moffat.

d. Water Report

No report. Mr. Horsley is catching up from vacation.

e. Park Report

Mr. Catts will mow at the park. Mr. Horsley will get the trash.

f. Financial Report

Mr. Litrenta provides the financial report and discusses with the board.

6. OLD BUSINESS

a. Discussion and consider taking action on Ordinance 2024-03 Cannabis Framework Ordinance

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The board discusses Ordinance 2024-03 to include location of dispensaries in the Town of Moffat. Mr. Studinski invites the town to offer their input. The board will discuss and advise Mr. Litrenta at a later date.

- b. Discussion and consider taking action on purchase of A/V equipment for town hall

The board discusses A/V equipment in the town hall. Mr. Horsley is struggling getting the A/V equipment hooked up. The staff and board will reach out for assistance with connecting the new A/V equipment.

- c. Discussion and consider taking action on a purchase of a cell phone for town staff

Mr. Horsley discusses cell phone needs and options for the town staff. Mr. Catts makes a motion for Mr. Horsley to have a cell phone. Mr. Berger would like to add a limit to the cost of the cell phone. Mr. Catts withdraws his previous motion. Mr. Catts makes a motion to have Mr. Horsley look for a cell phone inside of \$500 or he shall return for board permission. Ms. Myers seconds. Motion passes 4-0.

- d. Discuss and give direction on next steps for water connection procedures, needed ordinances / resolutions, tap fee, hookup fee, application fee.

Mr. Horsley discusses the water connection process and needs. Mr. Horsley will discuss the process at the meeting on September 24th.

- e. Discuss and consider action on the Potch water case modifying Town well 5 use

Mr. Horsley and the board discuss the POTCH LLC water case and the ruling, regarding well #5.

Ms. Kelbert makes a motion to recess until 7:50. Ms. Myers seconds. Mr. Berger votes no. Mr. Catts, Ms. Myers, and Ms. Kelbert vote yes. Motion passes 3-1.

Mr. Catts makes a motion to resume the meeting. Ms. Myers seconds. Motion passes 4-0.

7. NEW BUSINESS

- a. Discussion and consider taking action on hiring a third party to chair the Trustee Berger public hearing

The board discusses hiring a third party to chair the Trustee Berger public hearing. Mr. Catts makes a motion to get a third party to Chair the meeting at \$500. Ms. Kelbert seconds. Mr. Berger discusses hiring a third party to chair the meeting and the public hearing, as well as funds expended on this public hearing. Mr. Berger recuses. Ms. Myers discusses hiring a third party to chair the meeting and the public hearing. Ms. Myers votes no. Mr. Catts votes yes. Ms. Kelbert recuses. Motion does not pass.

- b. Discuss and consider taking action on either an audit or an audit exemption with estimated cost.

Mr. Studinski discusses his progress on getting an audit done for the Town of Moffat. Mr. Studinski is working on this matter.

- c. Review and appointment of Planning and Zoning Commission members by the Mayor

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The board only got one member at large application. The board does not establish a planning and zoning commission. The board will revisit at a later date.

- d. Discussion and consider taking action on installing a meter pit on Blk 101 Lot 4 & 5

Mr. Studinski discusses the town's role and what is needed for the customer at the property to get water to include what the town must do. Mr. Studinski will develop a letter to send to contractors outlining the towns needs.

- e. Discussion and consider taking action of FIGGRO automated notices to cannabis companies regarding excise taxes

Mr. Litrenta discusses and reads the notifications. Ms. Myers makes a motion to have Mr. Litrenta make the needed corrections and then send the notification to FIGGRO. Mr. Berger seconds. Motion passes 4-0.

- f. Discussion and consider taking action on a Donation to the Church

Ms. Myers makes a motion that the town donate \$200 to the church for thanksgiving baskets. Mr. Berger seconds. Motion passes 4-0.

8. EXECUTIVE SESSION

9. ACTION ITEMS FOR NEXT MEETING

Mr. Berger discusses his opinion on the public hearing on 9.17.2024

- Mr. Studinski will develop a letter to send to contractors outlining the towns needs regarding water hook up.
- Mr. Horsley will get help connecting A/V equipment.
- Mr. Horsley will research and order a cell phone
- Ms. Myers will continue to work with Belinda Zink on town hall restorative funding.
- Ms. Myers will attempt to find another town trustee to chair the public hearing on the 9.17.2024.
- Mr. Horsley will develop water connection procedures and ordinances to present to the board on the meeting on the 9.24.2024.
- Mr. Litrenta will make edits to FIGGRO notices and send to FIGGRO.
- Mr. Litrenta will write the check for the for the donation from church.

10. TOPIC FOR NEXT MEETING

- Discussion and consider taking action on CIRSA quotes for 2025 coverage
- Voting on new Trustee interested parties
- Public hearing at 6:00pm
- 9.24.2024 Water application process discussion
- 9.24.2024 POTCH LLC water case and the ruling, regarding well #5
- 9.24.2024 Discussion of ordinance 2024-03

11. ADJOURN

Mr. Berger makes a motion to adjourn. Ms. Myers seconds. Motion passes 4-0.

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