

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



TOWN OF MOFFAT | EST. 1911

BOARD OF TRUSTEES SPECIAL MEETING

August 5th, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Myers calls the meeting to order at 6:10pm

2. ROLL CALL

Mayor Myers announces there is a quorum.

Trustee Pietras
Trustee Kelbert (Remote)
Trustee Sarmiento (Remote)

Staff
Mr. Litrenta

3. APPROVAL OF AGENDA

a. Approval of Agenda

There will be no agenda item for AstroNugz LLC and no Executive Session. Ms. Pietras makes a motion to approve the amended agenda. Ms. Kelbert seconds. Motion passes 3-0.

b. Approval of Minutes

Ms. Kelbert makes a motion to approve the minutes from the last meetings. Ms. Pietras seconds. Motion passes 3-0.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Richard Schafer makes a public comment about getting water to his property from Well #5.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting
<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>
Meeting ID: 864 2257 8056
Passcode: 592122

Mr. Litrenta makes a public comment regarding water to properties from Well #5.

5. REPORTS

a. Clerks Report

Mr. Litrenta provides the board an update on the alarm issue and the door lock.

Mr. Litrenta provides an update on the Tiny Town meeting.

Mr. Litrenta provides an update on the election and board pay.

Mr. Litrenta says the vacuum and weed eater arrived and makes a comment about clutter in Town Hall.

Mr. Litrenta speaks about the electric bill and a truck possibly using power at Town Hall after hours. He is directed to call the Sheriff if he sees the truck potentially using power from town hall again.

b. Trustee Report

Ms. Pietras has not had a chance to call Conley Waste to schedule a dumpster

Mr. Sarmiento sent a letter to the mayor

Mr. Sarmiento would like access to the park.

c. Mayors Report

Ms. Myers talks to the board about moving the farmers market to the park.

Ms. Myers provides the board an update on finding contractors to work on the Dollar General road, as well as an update on grants to pave the road on Dollar General.

Ms. Myers provides an update about the town hall roof improvements/grant.

d. Water Report

Mr. Litrenta asks for clarification about water communications. Mr. Litrenta is directed to forward water communications to Ms. Kelbert, Mr. Horsley, Mr. Yeater, and Ms. Myers.

Ms. Klebert discusses the distribution of the POTCH LLC edited POTCH LLC water contract.

Ms. Myers provides an update on Well #10 and future water meetings.

6. OLD BUSINESS

a. Discussion and consider taking action on AstroNugz refund

Item removed.

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- b. Discussion and consider taking action on mayor and board pay

Pay committee has not come back with a report.

- c. Discussion about board and staff complaints and procedures

Ms. Jung was working on this item with Sarah Ross. This item is tabled.

7. NEW BUSINESS

- a. Discussion and consider taking action on Resolution 2024-09 – A Resolution Authorizing The Town Clerk To Expend Up To \$1000 For Items Related To Town Operations

Mr. Litrenta presents to the board Resolution 2025-09 – A Resolution Authorizing The Town Clerk To Expend Up To \$1000 For Items Related To Town Operations. Error in the agenda item, it is Resolution 2025-09. Ms. Pietras makes a motion to pass Resolution 2025-09. Ma Kelbert seconds. Motion passes 3-0.

8. EXECUTIVE SESSION

The Town Board may, upon 2/3 vote of the Town Board, convene into Executive Session pursuant to C.R.S §§ 24-6-402(4)(a), (b), and (e)(I) for the purpose of receiving legal advice from the Town's water attorney and the ongoing negotiation of an existing Water Resources Agreement between Potch, LLC and the Town of Moffat, including discussion of the potential purchase, acquisition, lease, transfer or sale of real, personal, or other property interests of the Town of Moffat related thereto.

Item Removed

9. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will draft agenda
- Mr. Litrenta will post minutes
- Mr. Litrenta will transfer audio
- Mr. Litrenta will send draft agenda and minutes for review
- Mr. Litrenta will assemble meeting packet
- Mr. Litrenta will forward emails from attorney about election procedures
- Ms. Piertras will schedule dumpsters for town cleanup
- Ms. Myers will follow up with water attorney to move forward with water agreement
- Ms. Myers will follow up with grants on the Dollar General road pavement project
- Ms. Myers will reach out to POTCH LLC water attorney to allow residents to hook up to Well #5

10. TOPIC FOR FUTURE MEETINGS

- Working session on Special Event Ordinance
- Noise Ordinance
- Codification
- Discussion and consider taking action on streamlining ADA website compliance procedures

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- Discussion about forming grant committee
- Public Water Meeting
- Discussion and consider taking action about vendor licenses for special events
- Discussion and consider taking action on business license ordinance
- Discussion and consider taking action on changing the venue for the farmers market 8.5.2025
- Discussion and consider taking action on Conscious Care excise tax refund 8.5.2025
- Discussion and consider taking action on AstroNugz excise tax refund 8.5.2025
- Discussion and consider taking action on board and mayor pay 8.5.2025
- Discussion and consider taking action on board and staff complaints 8.5.2025

11. ADJOURN

Ms. Pietras makes a motion to adjourn. Ms. Kelbert seconds. Motion passes 3-0.

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