

**TOWN OF
MOFFAT TOWN
HALL
BOARD OF
TRUSTEES
401
LINCOLN
AVE.
MOFFAT,
COLORADO**



TOWN OF MOFFAT | EST. 1911

BOARD OF TRUSTEES REGULAR MEETING

August 27th, 2024 - 6:00pm

1. CALL TO ORDER

Mayor Studinski calls the meeting to order at 6:01pm.

2. ROLL CALL

Mayor Studinski announces that there is a quorum.

Trustee 1 – Myers
Trustee 2 - Berger
Trustee 3 – Kelbert
Trustee 5 - Reichwald
Trustee 6 – Catts

STAFF PRESENT

Mr. Litrenta
Mr. Horsley

3. APPROVAL OF AGENDA

a. Approval of Agenda

Mr. Reichwald makes a motion to approve the agenda. Ms. Myers seconds. Mr. Berger is not responding, because the town mic was muted. Motion passes 3-0.

b. Approval of Minutes

Mr. Reichwald makes a motion to approve the minutes. Mr. Catts seconds. Motion passes 3-0. Berger not responding because the town mice was muted. Kelbert arrives after vote.

c. Payment of Outstanding Bills

Mr. Studinski reads the bill publicly. Mr. Reichwald makes a motion to pay the outstanding bills. Mr. Catts seconds. Motion passes 5-0.

4. **PUBLIC COMMENT**

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Ms. Myers would like permission from the town to remove a Chica bush. The board has no objection to this.

5. **REPORTS**

a. Clerks Report

Mr. Litrenta informs the board that the town got a letter from the church asking for a donation and asks the board if they would like to make this donation. The letter sent by the church requesting this money is in the meeting packet.

Mr. Horsley discusses his need for a cell phone.

b. Mayors Report

Mr. Studinski discusses the HUTF report that is needed.

Mr. Studinski has done research on finding an auditor, and discusses the options in regards to an audit.

Mr. Studinski follows up on to do items from last meeting.

Mr. Studinski attended a lead and copper service line inventory meeting. He discusses the meeting.

Mr. Studinski wrote a letter and ordinances regarding citizen participation in the lead and copper line inventory.

The board clarifies to the public that there will be a discussion about the new cannabis ordinance and dispensary locations on 9.10.24.

c. Trustee Progress Report

Ms. Myers provides an update on her meeting about renovation to the town hall building.

Ms. Kelbert provides an update about a park grant.

Mr. Catts provides an update about road signs.

Mr. Reichwald announces that he is resigning after the October meeting

d. Park Report

No Report this meeting

e. Water Report

Mr. Horsley is scheduled to retake the State Exam for Certified Water Operator on September 7th.

Mr. Horsley has created drafts of all procedures, checklists, and (Ordinances/Resolutions) for the meter pit inspections.

Mr. Horsley has put together the application given him by the Attorneys. It needs to be supported by a resolution which has been sent to the Attorney for action/final approval.

Mr. Horsley is monitoring the Park wells for theft.

Mr. Horsley is creating a plan to chlorinate the water at Town Hall provided by Well 10.

Mr. Horsley has begun the Lead Service Line Inventory mandated by CDPHE.

Mr. Horsley is engaged with Kevin Boyle at the Colorado Department of Natural Resources to find out where every well is located and who on paper owns each well.

Easement access to verify the types of service lines that are in our town are necessary to have and Mr. Studinski has initiated that process with the attorneys.

The water committee is in search of a Town Water Attorney.

Mr. Horsley is preparing for the next water meeting in September.

Mr. Horsley asks permission from the board to purchase a metal meter to detect lead pipe for the Lead Pipe Service Line Inventory mandated by the CDPHE. The Town's first submission is due in October of 2024.

Ms. Myers says there is a rural philanthropy event in Alamosa that she would be willing to attend.

Mr. Studinski provides an update about his meeting with the Lusks today.

6. OLD BUSINESS

a. Discussion and consider taking action on Resolution 2024-18 – Fee Schedule

Ms. Myers reads Resolution 2024-18 - Fee Schedule. Mr. Reichwald makes a motion to vote on Resolution 2024-18. Ms. Kelbert seconds. Motion passes 5-0.

b. Discuss, conduct a public hearing and reading, and consider taking action on Ordinance 2024-05 - An Ordinance Calling a Special Mail Ballot Election for November 5th, 2024

Ms. Myers reads ordinance 2024-05 aloud. Mr. Reichwald makes a motion to approve resolution 2024-05. Mr. Catts seconds. Motion passes 5-0.

c. Discuss and consider taking action on Resolution 2024-22 to Approve a Ballot Measure Regarding Repealing and Replacing the Town's Current Retail Marijuana Excise Tax With a New Regulated Marijuana Business License Tax of Two

Thousand Dollars (\$2,000.00) Per Year On All Retail Marijuana Cultivation
Business License Renewals

Ms. Myers reads Resolution 2024-22. Mr. Reichwald makes a motion to approve resolution 2024-22.
Ms. Kelbert seconds. Motion passes 5-0.

- d. Discuss and consider taking action on Resolution 2024-21 to Approve a Ballot Measure for the Town of Moffat to Publish Ordinances by Title Only Rather Than Publishing Ordinances in Full Pursuant to C.R.S. § 31-16-105

Ms. Myers reads resolution 2024-21. Mr. Reichwald makes a motion to approve resolution 2024-21.
Ms. Myers seconds. Motion passes 5-0.

7. NEW BUSINESS

8. ACTION ITEMS FOR NEXT MEETING

- Mr. Litrenta will look at next steps for elections
- Mr. Litrenta will look in to appointing a new board member with the current board opening announcement.
- Mr. Litrenta will post and publish all passed resolutions and ordinances

9. TOPIC FOR NEXT MEETING

- 9.10.2024 is the next meeting
- Appointment by the mayor of Planning Commission members
- Discussion and consider taking action on donation to church
- Discussion and consider taking action on a cell phone for town employees
- Discussion of cannabis ordinance
- Discussion and consider taking action on purchase for A/V equipment for town hall

10. ADJOURN

Mr. Reichwald makes a motion to adjourn. Mr. Catts seconds. Motion passes 5-0.

Town of Moffat is inviting you to a scheduled Zoom

meeting. Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122