

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES SPECIAL MEETING

July 8th, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Tem Jung calls the meeting to order at 6:15pm

2. ROLL CALL

Mayor Pro Tem Jung announces there is a quorum.

Trustee Pietras
Trustee Kelbert
Trustee Jung
Trustee Opperman
Trustee Sarmiento (Remote)

Staff
Mr. Litrenta
Mr. Horsley

3. APPROVAL OF AGENDA

a. Approval of Agenda

Ms. Pietras makes a motion to approve the agenda. Mr. Opperman seconds. Motion passes 5-0.

b. Approval of Minutes

Mr. Opperman makes a motion to approve the minute. Ms. Pietras seconds. Motion passes 5-0.

c. Approval to Pay Bills

Ms. Jung reads the bill publicly. The board discusses as needed. Ms. Kelbert makes a motion to pay the bills. Ms. Pietras seconds. Motion passes 5-0. Not enough signers are at the meeting, the bills will be signed by a second signer as soon as possible.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to

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Topic: Town of Moffat's Special Meeting
Time: This is a recurring meeting Meet anytime

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express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Beau McKenzie makes a public comment regarding his willingness to provide a service to the town to include any businesses. He states that he is continuing to proceed with his event in August.

The board agrees to let Mike Biggio speak for Whitney Justices during public comment

Mr. Biggio makes a public comment for Mrs. Justice regarding the denial of a special event permit due to access to the property.

Mr. Biggio makes a public comment regarding a possible hemp cultivation in AREA 420. Mr. Biggio asks that the board schedule a hearing to address this issue.

Mr. Litrenta makes a public comment regarding getting water at Well #5

Mr. Opperman makes a public comment about eliminating his excise tax late fees

Mr. Pietras makes a public comment regarding Mr. Biggio's public comment about hemp cultivation, stating that the plants are not male. And that the ordinance only says you can't have male plants in the Town of Moffat. The board discusses with Mr. Pietras.

Mr. Litrenta makes a comment about the board engaging during public comment.

Ms. Pietras makes a public comment regarding employment and sexing plants in AREA 420.

Mr. Horsley asks to continue with the meeting.

5. REPORTS

a. Clerks Report

Mr. Litrenta reminds Mr. Sarmiento that he needs to meet with the clerk to get his email login.

Mr. Litrenta reminds the board that he has the bank signer paper work and needs the new signers to sign those document's and then he will take the documents to the bank.

Mr. Litrenta got an email from Wendi Maez asking if the town would like to utilize the money offered from the county for dumpsters. Mr. Litrenta explains the county will reimburse us. The board would like to take advantage of the offer, a date will be picked at a later meeting.

Mr. Litrenta gives the board an update on the closing of bank accounts.

Mr. Litrenta says he has gotten a good start on the election process and says that we need to talk about trustee and mayor length of terms, and pay.

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Mr. Litrenta has reached out to Nick Navares a couple times but has not gotten any recommendations about a decibel meter. Ms. Pietras will reach about a decibel meter and get back to the clerk.

b. Trustee Report

Ms. Kelbert makes a comment complimenting the park.

Ms. Pietras says she hasn't made a flier ending the burn ban yet.

Ms. Pietras says she needs to reach out to Conley Waste to get a dumpster for town clean up.

Ms. Pietras says she will look in to a recommendation for a decibel meter.

Ms. Pietras thanks the town for allowing the board to go to the CML Conference. She speaks about the CML Conference.

Ms. Jung speaks about the CML Conference. She speaks about connections she made, that the town needs to be looking for grants, and that she downloaded many of the presentations to her phone.

c. Mayors Report

No Mayors report

d. Water Report

No water report. Mr. Horsley will need to add to topics for future meetings though.

e. Financial Report

Mr. Litrenta gives the financial report. The board discusses as needed.

6. OLD BUSINESS

- a. Discussion and consider taking action on Ordinance 2025-01 - An Ordinance Establishing Sound and Noise Levels in the Town of Moffat

Mr. Litrenta got feedback from the attorney on this matter saying that it is going to be hard to enforce, but that the board could enforce ordinance violation but the attorney cautions that it might be time consuming. The board discusses as needed. The board tables this item.

7. NEW BUSINESS

- a. Discussion and consider taking action on hiring contractor to complete website ADA compliance

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Mr. Horsley discusses website ADA compliance and potential contractors with the board. Mr. Horsley says that any notice of violation for ADA compliance should come to him. Mr. Litrenta and Mr. Horsley will go over training for making website documents ADA compliant

b. Discussion about Saguache County cares

This item is tabled. The board discusses what Saguache County Cares does.

8. WORKING SESSION

a. Working Session on Special Event Ordinance

The board conducts a working session on the Special Events Ordinance

Mr. Opperman's makes a motion to take a 10-Minute break. Ms. Pietras seconds. Motion passes 5-0.

The board breaks at 7:41pm.

Mr. Opperman makes a motion to resume the meeting. Ms. Kelbert seconds. Motion passes 5-0.

The meeting resumes at 7:55pm.

The board continues the working session on the Special Event Ordinance.

9. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will post meeting minutes
- Mr. Litrenta will distribute meeting minutes for review
- Mr. Litrenta will draft next agenda and meeting packet
- Mr. Litrenta will pay the bills
- Mr. Litrenta will return bank signer packet once complete
- Mr. Litrenta will reach out to Ms. Maez confirming that the town wants to the county to reimburse them for a dumpster rental
- Ms. Pietras will research decibel meters for the clerk
- Ms. Pietras will develop burn ban end flyer
- Mr. Litrenta and Mr. Horsley will look at making documents on the website ADA compliant
- Mr. Horsley will reach out to the mayor and attorney about Well #5

10. TOPIC FOR FUTURE MEETINGS

- Discussion and consider taking action on removal of late fees for Mr. Opperman
- Discussion of citizens water access to Well #5 - Executive Session 7.15.2025
- Discussion and consider taking action on scheduling a day to order a dumpster for town clean-up 7.15.2025
- Discussion and consider take action on Ordinance 2025-01 - Noise Ordinance
- Working session on Special Event Ordinance
- Discussion about mayor and board pay, and term length

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- Discussion and consider taking action on a plan for CDPHE going over next steps for chlorination of town wells 7.15.2025
- Discussion and consider taking action on streamlining ADA website compliance procedures
- Discussion about forming grant committee

11. ADJOURN

Ms. Kelbert makes a motion to adjourn. Mr. Opperman seconds. Motion passes 5-0.

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