

**TOWN OF MOFFAT  
TOWN HALL  
BOARD OF TRUSTEES  
401 LINCOLN AVE.  
MOFFAT, COLORADO**



**TOWN OF MOFFAT | EST. 1911**

**BOARD OF TRUSTEES SPECIAL MEETING**

**July 15<sup>th</sup>, 2025 – 6:00pm**

**1. CALL TO ORDER**

Mayor Myers calls the meeting to order at 6:04pm

**2. ROLL CALL**

Mayor Myers announces there is a quorum.

Trustee Pietras  
Trustee Kelbert  
Trustee Jung  
Trustee Opperman  
Trustee Sarmiento  
Trustee Scharer (Remote)

Staff  
Mr. Litrenta

**3. APPROVAL OF AGENDA**

**a. Approval of Agenda**

Mr. Opperman makes a motion to approve the agenda. Ms. Jung seconds. Motion passes 6-0.

**b. Approval of Minutes**

Ms. Jung makes a motion to approve the minutes. Ms. Kelbert seconds. Motion passes 6-0.

Ms. Myers makes a comment regarding qualifications for sitting on the board.

Ms. Myers asks Mr. Sarmiento and Ms. Kelbert to step down because they are not registered voters in the Town of Moffat. Mr. Sarmiento and Ms. Kelbert provide documents showing they are registered voters and stay on the board.

The board discusses voter registration and conflicts of interest.

**4. PUBLIC COMMENT**

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting  
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting  
<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>  
Meeting ID: 864 2257 8056  
Passcode: 592122

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Ms. Romine makes a public comment regarding late fees for FIGGRO and wanted to challenge the fees. She asks that this get put on a future agenda. The clerk is directed to collect relevant documents from Ms. Romaine.

Mr. McKenzie makes a public comment regarding his residency in Moffat and the Sacred Lost Valley Park. He also makes a comment regarding his upcoming special event

Mr. Runner makes a public comment regarding Moffat; he makes a public comment regarding his special event which will be a private event. He asks for regulation regarding decibels and a way for vendors to register with Moffat.

## **5. REPORTS**

### **a. Clerks Report**

Mr. Litrenta follows up with the board about the attorney email describing board enforcement of ordinances.

Mr. Litrenta tells the board closing the excise and capital funds account would require a budget amendment. He recommends just closing those accounts next year and showing that in next year's budget. The board agrees.

Mr. Litrenta speaks to the board about the price of the recommended decibel meter and calibrator. The board directs Mr. Litrenta not order the decibel meter.

Mr. Litrenta mentions to the board that he has appointments later in the week and that he will be out of the office part of Thursday and Friday.

### **b. Trustee Report**

Mr. Opperman reports on the entrance for the special event and would like to approve the Ancestral Consciousness special event permit. The board will add this review of a special event permit to an agenda at a later date.

### **c. Mayors Report**

Ms. Myers makes a report on getting grants for road work in Moffat. Ms. Myers asks Mr. Opperman to get road specs to apply for grants.

Ms. Myers reports that the town will get an assessment to utilize the grant to work on the Town Hall roof  
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Ms. Myers makes a report that the sheriff is getting a lot of calls about the Town Hall alarm being tripped. Mr. Horsley will be reach out to Valley Lock and Security to look in to this issue

d. Water Report

Ms. Myers says there is no water report but there will be another water meeting on 7.24.2025 and that the town also needs a public water meeting.

**6. EXECUTIVE SESSION**

The Town Board may, upon 2/3 vote of the Town Board, convene into Executive Session pursuant to C.R.S §§ 24-6-402(4)(a), (b), and (e)(I) for the purpose of receiving legal advice from the Town's water attorney and the ongoing negotiation of an existing Water Resources Agreement between Potch, LLC and the Town of Moffat, including discussion of the potential purchase, acquisition, lease, transfer or sale of real, personal, or other property interests of the Town of Moffat related thereto.

Ms. Scharer makes a motion that the town enter executive session. Ms. Kelbert seconds. Motion passes 6-0.

The board enters executive session at 6:43pm.

Mr. Opperman makes a motion to exit executive session. Ms. Pietras seconds. Motion passes 6-0.

The board exits executive session at 8:00pm

Mr. Opperman makes a motion to take a break. Ms. Pietras seconds. Motion passes 6-0.

The board breaks at 8:01pm

Mr. Opperman makes a motion to go back to regular session. Ms. Scharer seconds. Motion passes 6-0.

The board resumes at 8:10pm

**7. OLD BUSINESS**

- a. Discussion and consider taking action on a plan for CDPHE going over next steps for chlorination of town wells

The board discusses next steps for chlorination of town wells. The board tables this item.

- b. Discussion and consider taking action on scheduling a day to order a dumpster for town clean-up

The board discusses town clean up. Ms. Pietras will get prices of dumpsters.

**8. ACTION ITEMS FOR FUTURE MEETINGS**

- Mr. Opperman will get road specs for the Dollar General driveway

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- Mr. Horsley will reach out to Valley Lock and Security to investigate alarm sensitivity
- Mr. Litrenta will draft agenda
- Mr. Litrenta will post minutes
- Mr. Litrenta will develop meeting packet
- Mr. Litrenta will send minutes out for review
- Ms. Pietras will get prices and dates for dumpsters
- Ms. Myers will re type and distribute the Well #5 water agreement
- Ms. Myers will get list of contractors to do bidding on roadwork
- Ms. Myers will start 2 grants for the road work

## **9. TOPIC FOR FUTURE MEETINGS**

- Discussion and consider taking action on removal of late fees for Mr. Opperman 7.22.2025
- Discussion and consider taking action on Ordinance 2025-01 - Noise Ordinance 7.22.2025
- Working session on Special Event Ordinance
- Discussion about mayor and board pay, and term length 7.22.2025
- Discussion and consider taking action on streamlining ADA website compliance procedures
- Discussion about forming grant committee
- Discussion and consider taking action on Conscious Care excise tax late fee refund 7.22.2025
- Discussion and consider taking action on Ancestral Consciousness Special Event Permit 7.22.2025
- Public Water Meeting
- Discussion and consider taking action on next steps for the POTCH LLC water agreement 7.22.2025
- Discussion and consider taking action on a town clean-up day. 7.22.2025
- Discussion and consider taking action on a plan for CDPHE going over next steps for chlorination of town wells 7.22.2025

## **10. ADJOURN**

Mr. Opperman makes a motion to adjourn. Ms. Kelbert seconds. Motion passes 6-0.

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