

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



TOWN OF MOFFAT | EST. 1911

BOARD OF TRUSTEES SPECIAL MEETING

June 25th, 2024 - 6:00pm

1. CALL TO ORDER

Mayor Lopez calls the meeting to order at 6:01pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mayor Lopez announces that there is a quorum.

Trustee 1 – Myers (Remote)

Trustee 2 - Berger (Remote)

Trustee 3 – Kelbert

Trustee 5 - Mr. Reichwald

Trustee 6 – Catts

STAFF PRESENT

Mr. Horsley

Mr. Litrenta

4. APPROVAL OF AGENDA

a. Approval of Agenda

Mayor Lopez would like to make a change to 7c Discuss, conduct a public hearing and reading, and consider taking action on Ordinance 2024-03 - An Ordinance Amending the Marijuana Framework Ordinance to Discuss Ordinance 2024-03 - An Ordinance Amending the Marijuana Framework Ordinance. Mr. Berger makes a motion to make this agenda change. Mr. Reichwald seconds. Motion passes 5-0.

b. Approval of Minutes

No minutes to review. Minutes are still being reviewed by the attorney. This item is tabled.

5. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. This segment is the only opportunity for the public to comment on any agenda item or other subjects of concern. Everyone is asked to express their viewpoints within a three-minute time allotment

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

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Meeting ID: 864 2257 8056

Passcode: 592122

to allow all voices to be heard. The Board will consider all public input as we plan for future discussions but will not engage in immediate dialogue or make any decisions on these matters during this segment. Comments that are raised during this time may be considered for inclusion on the agenda of a future meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Jason Catts says he has some fund-raising ideas that he would like to make time for and get input about.

6. REPORTS

a. Clerks Report

Mr. Litrenta says that he and Mr. Horsley will be going to the bank and taking water samples to Alamosa on Thursday morning. Mr. Litrenta will not have a vehicle that day so the office may be closed for an hour or 2 on Thursday morning.

Mr. Litrenta says that he had training with the ADA conversion software company today and will have one on one training on Friday morning and will hopefully be ready to start converting documents after that. He states this is going to be a long process.

b. Mayors Report

Mr. Lopez contacted Mr. Ferrari and informed him that the roads on Phase II do not belong to the Town of Moffat.

Mayor Lopez asks about newspaper postings. Mr. Litrenta says the Ordinances will be posted on July 4th is what he was told.

c. Trustee Report

Mr. Catts says that the well is weed eaten. Mr. Catts spoke with Skoglund Excavating about road maintenance and the challenges Skoglund Excavating has in maintaining the roads. Mr. Catts will work with the community to ensure the proper steps are taken so that road maintenance can be completed. He will also work with Skoglund Excavating to schedule and prioritize needs.

Mr. Lopez went to the bank with Mr. Studinski. Mr. Lopez says the concrete was not purchased because he was concerned about regulations. Mr. Lopez asks Mr. Catts to look in to regulations regarding sign placement.

d. Park Report

No report. This item will be discussed in 7a.

7. OLD BUSINESS

a. Discussion of Park Maintenance

The board discusses the maintenance done and what needs to be done at the park. Mr. Horsley stated that he has scheduled Weavers Level Best for pumping out the park tanks on 6.27.2024. Mr. Catts, Mr. Lopez and Mr. Horsley will continue to work on park maintenance.

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b. Discussion of Park Grants

The board discusses possible grants for the town park. Ms. Kelbert and Mr. Lopez will work on a possible grant for the park.

- c. ~~Discuss, conduct a public hearing and reading, and consider taking action on Ordinance 2024-03 – An Ordinance Amending the Marijuana Framework Ordinance~~ Discuss Ordinance 2024-03
- An Ordinance Amending the Marijuana Framework Ordinance

Mr. Litrenta presents the board with the edits he has made so far on the ordinance. He said he has made more edits since sending out the meeting packet. The board discusses the ordinance. The board will continue discussion on Ordinance 2024-03 on page 4 next week

d. Discussion about public outreach for water meeting on July 9th

Mr. Horsley stated that he had training with Ms. Kyra Gregory regarding this and will be sending out letters this week.

Mr. Horsley stated that signage may help and requests that the Board of Trustees allow him to purchase yard signs to announce the event. Mr. Horsley states that the estimate for this is around \$100. The board permits Mr. Horsley to buy signs.

The board discusses the water outreach meeting on July 9th.

e. Discussion of Ballot Language

Mr. Horsley stated that the deadline for this is July 26th 2024. Mr. Litrenta provides the board with a draft of ballot language. The board discusses potential ballot language. The board will receive ballot language from the attorney for the next meeting.

8. **NEW BUSINESS**

9. **EXECUTIVE SESSION**

The Town Board may, upon 2/3 vote of the Town Board, convene into Executive Session:

Ms. Kelbert makes a motion to enter executive session. Mr. Reichwald seconds. Motion passes 5-0.

1. To discuss and receive legal advice concerning a written demand for payment and threat of litigation received by the Town of Moffat from Potch, LLC on March 21, 2024 pursuant to C.R.S §§ 24-6-402(4)(b), (d) and (e)(I).

2. To discuss and receive legal advice regarding CIRSA Claim PC6021746-1. C.R.S §§ 24-6-402(4)(b), (d) and (e)(I).

3. Negotiation of the existing Water Resources Agreement between Potch, LLC and the Town of Moffat,

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including discussion of the potential purchase, acquisition, lease, transfer or sale of real, personal, or other property interests of the Town of Moffat related thereto pursuant to C.R.S §§ 24-6-402(4)(a), (b) and (e)(I).

Mr. Reichwald makes a motion to adjourn executive session. Ms. Kelbert seconds. Motion passes 5-0.

Executive session adjourns at 7:54pm.

10. **ACTION ITEMS FOR NEXT MEETING**

- Mr. Lopez and Ms. Kelbert will work on the park grant
- Mr. Catts, Mr. Lopez and Mr. Horsley will continue park maintenance
- Mr. Horsley will provide the board with an estimate of costs to have subject matter experts attend the public outreach water meeting on July 9th.

11. **TOPIC FOR NEXT MEETING**

- Discuss Ordinance 2024-03 - An Ordinance Amending the Marijuana Framework Ordinance
- Discussion about public outreach for water meeting on July 9th
- Discussion of Ballot Language
- Discussion of road maintenance
- To discuss and receive legal advice concerning a written demand for payment and threat of litigation received by the Town of Moffat from Potch, LLC on March 21, 2024 pursuant to C.R.S §§ 24-6-402(4)(b), (d) and (e)(I).
- To discuss and receive legal advice regarding CIRSA Claim PC6021746-1. C.R.S §§ 24-6-402(4)(b), (d) and (e)(I).
- Negotiation of the existing Water Resources Agreement between Potch, LLC and the Town of Moffat, including discussion of the potential purchase, acquisition, lease, transfer or sale of real, personal, or other property interests of the Town of Moffat related thereto pursuant to C.R.S §§ 24-6-402(4)(a), (b) and (e)(I).

12. **ADJOURN**

Mr. Reichwald makes a motion to adjourn. Ms. Kelbert seconds. Motion passes 5-0.

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