

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



TOWN OF MOFFAT | EST. 1911

BOARD OF TRUSTEES SPECIAL MEETING & WORKING SESSION

April 29th, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Myers calls the meeting to order at 5:59pm

2. ROLL CALL

Mayor Myers announces there is a quorum.

Trustee Pietras
Trustee Jung
Trustee Studinski
Trustee Scharer

Staff
Mr. Litrenta

3. APPROVAL OF AGENDA

a. Approval of Agenda

Mr. Studinski makes a motion to approve the agenda. Ms. Jung seconds. Motion passes 5-0.

b. Approval of Minutes

Mr. Studinski makes a motion to approve the minutes. Ms. Scharer seconds. Motion passes 5-0.

c. Approval to Pay Outstanding Bills

Typo. No outstanding bills to be paid.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting
Time: This is a recurring meeting Meet anytime

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Meeting ID: 864 2257 8056
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No public comment at 6:01.

Public comment given again after 5d.

Bo McKenzie compliments the board for working on the special events ordinance. Mr. McKenzie makes a public comment regarding a power opportunity he wants to bring to the attention of the board.

Patricia Reigel makes a public comment supporting Steve Kimball as the appointee for the trustee vacancy.

5. REPORTS

a. Clerks Report

Mr. Litrenta confirms that he is registering Ms. Myers, Ms. Jung and Ms. Pietras for the CML conference.

Mr. Litrenta asks for clarification on how many rooms to get and at which hotel for the CML Conference. Mr. Litrenta will book two rooms at the Alpenrock.

Mr. Litrenta provides the board with an SLFRF update. The board signs a letter confirming Mr. Litrenta's submittal of the report.

b. Trustee Report

The board discusses Ms. Jungs work as a bookkeeper to include discussing invoicing.

c. Mayors Report

No mayors report.

d. Water Report

No water report

6. OLD BUSINESS

a. Voting on appointment of new trustee to fill vacancy

The board asks questions of the applicants who submitted LOIs to fill the Trustee Vacancy and discusses . The board conducts a vote on filling the vacancy. Mr. Opperman wins the vote and will be sworn in as Trustee on 5.6.2025.

b. Discussion and consider taking action on Ms. Jung bookkeeping contract

The board discusses the edits to Ms. Jungs bookkeeping contract. Ms. Kelbert makes a motion to approve Ms. Jungs contract. Ms. Scharer seconds. Ms. Kelbert, Ms. Scharer, Ms. Pietras votes yes. Mr. Studinski votes no. Motion passes 3-1.

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- c. Discussion and consider taking action on Kush Valley Nats excise tax fees.

The board discusses Kush Valley Nats request for waiver of late fees to include conversation with owner Colin Miller.

Ms. Jung makes a motion to take a break. Ms. Kelbert seconds. Motion passes 5-0

The board recesses at 6:57pm

Mr. Studinski makes a motion to reconvene. Ms. Scharer seconds. Motion passes 5-0.

The board reconvenes at 7:09pm.

The board continues discussing a waiver of late fees for Kush Valley Nats.

Ms. Scharer makes a motion to charge no late fee for November 2024 but do charge a late fee for September and October 2024. There is no second.

Ms. Pietras makes a motion to waive the late fees for Kush Valley Nats for November 2024 due to documentation. Ms. Scharer seconds. Motion passes 5-0.

7. WORKING SESSION

- a. Working session for the board to review and edit the first proof of the CivicPlus developed town code

The board holds a working session and makes edits to the CivicPlus developed town code.

Mr. Studinski distributes his resignation to the board.

8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will register 3 trustees for the CML conference
- Mr. Litrenta will post minutes
- Mr. Litrenta will distribute draft agenda
- Mr. Litrenta will book rooms for the trustees for the CML conference
- Mr. Litrenta will file Trustee vacancy voting results
- Mr. Litrenta will file all SLFRF reporting paperwork
- Mr. Litrenta will write a draft trustee vacancy timeline
- Mr. Litrenta will file Ms. Jung bookkeeping contract
- Mr. Litrenta will file Mr. Studinski resignation

9. TOPIC FOR FUTURE MEETINGS

- Discussion and consider taking action on POTCH LLC water invoicing
- Discussion and consider taking action on forming a planning commission

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- Swearing in of new trustee
- Discussion and consider taking action on trustee notice of vacancy timeline
- Discussion and consider taking action on road work on T road and Garfield
- Discussion and consider taking action on roads committee
- Working session on special events ordinance

10. ADJOURN

Ms. Jung makes a motion to adjourn. Ms. Kelbert seconds. Motion passes 5-0.

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