

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



TOWN OF MOFFAT | EST. 1911

BOARD OF TRUSTEES SPECIAL MEETING

April 1st, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Myers calls the meeting to order at 5:59pm

2. PLEDGE OF ALLIGENCE

3. ROLL CALL

Mayor Myers announces there is a quorum.

Trustee Pietras

Trustee Kelbert (Remote; arrives at 6:04pm)

Trustee Jung

Trustee Studinski

Staff

Mr. Litrenta

Mr. Horsley

4. APPROVAL OF AGENDA

a. Approval of Agenda

Ms. Pietras makes a motion to approve the agenda. Mr. Studinski seconds. Motion passes 3-0.

b. Approval of Minutes

Ms. Jung makes a motion to approve the minutes. Mr. Studinski seconds. Motion passes 3-0.

5. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

No public comment given.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122

6. REPORTS

a. Clerks Report

Mr. Litrenta provides an update on the archival of emails process.

Mr. Litrenta reminds the board the he will be doing the SLFRF expenditures report in April.

b. Trustee Report

Mr. Studinski makes a comment regarding open board seats and participation from the citizens of the Town of Moffat.

Ms. Pietras has looked in to the meals per diem and will report on it during the agenda item.

c. Mayors Report

Ms. Myers provides an update on the historical society grant for fixing the roof. She was working with Belinda Zink and the grant was submitted.

d. Water Report

No water report this week. There will be a report next week. There were meetings with Kurt the ORC, the CDPHE, and the water attorney. There will be an executive session at the next meeting to discuss the water agreement with POTCH LLC.

7. OLD BUSINESS

a. Discussion and consider taking action on Ordinance 2025-0X - A Special Events Ordinance

The board discusses edits and suggestions made to the Special Events Ordinance.

Ms. Myers would like to not have a meeting on April 15th. And then have a working session on April 22nd to go over the Special Event Ordinance.

8. NEW BUSINESS

a. Discussion and consider taking action on town party

The board discusses a town Easter party. Ms. Pietras updates the board on ideas for the party. The board is thinking it will be from 3pm - 6pm on Sunday April 20th 2025. Ms. Pietras makes a motion to spend no more than \$100 for the town Easter party. Ms. Jung seconds. Mr. Studinski votes nay. Ms. Kelbert, Ms. Pietras, and Ms. Jung vote yes. Motion passes 3-1.

b. Discussion and consider taking action on establishing a food stipend for town events

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The board discusses a per diem for when trustees travel. The board will discuss this at a later date to ensure the town stays within budget. Mr. Litrenta will develop a cost per person for trustees to attend the CML conference in July 2025.

- c. Discussion and consider taking action on ordering a dumpster for town clean up

The board discusses getting a dumpster for town cleanup. The board will not order a dumpster and will offer vehicles and trailers to citizens to drop trash off and the board and staff will take the trash to the dump and pay for it. The board will discuss this at the meeting on April 8th 2025

- d. Discussion and consider taking action on holding a farmers' market in town

Ms. Myers discusses with the board holding a farmers' market in town. She offers to have Community Sponsored Agriculture (CSA) complete the town grow dome and then hold a farmers' market when the crops are harvested.

- e. Discussion and consider taking action on building of tiny homes in Moffat by the school

Ms. Myers met with the school board and this is something that would be happening in the future and does not need to be addressed tonight.

9. ACTION ITEMS FOR FUTURE MEETINGS

- The board will review the special events ordinance
- Everybody is going to talk to their neighbors about donating a truck for town clean up and will notify their neighbors about town clean up
- Ms. Myers will bring a written proposal for the farmer's market
- Mr. Litrenta and Ms. Myers will gather pricing for the CML conference
- Mr. Litrenta will post minutes and send out new agendas

10. TOPIC FOR FUTURE MEETINGS

- Executive session for POTCH LLC water contract
- Discussion and consider taking action on the special events ordinance on April 22nd 2025
- Presentation, discussion, and consider taking action on purchasing Town Cloud for the town website
- Discussion and consider taking action on a special event liquor license
- The town will have a water working session in early May
- Discussion and consider taking action on determining ownership of Well #5
- Discussion and consider taking action on Ms. Jungs bookkeeping contract
- Special events ordinance Working Session on Wednesday April 16th.
- Discussion and consider taking action on town cleanup day
- Discussion and consider taking action on CSA utilizing the town grow dome and property for a farmers' market

11. ADJOURN

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Mr. Studinski makes a motion to adjourn. Ms. Jung seconds. Motion passes 4-0.

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