

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



TOWN OF MOFFAT | EST. 1911

BOARD OF TRUSTEES SPECIAL MEETING

March 28, 2023 - 7:00pm

1. CALL TO ORDER

Meeting was called to order at 7:03 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mayor Cassandra Foxx – Here

Trustee Jason Lewis – Here

Trustee Ken Skoglund – Here

Trustee Rico Ellis – Here

Trustee Tyler Berger – Here

Trustee Jon Lopez – Absent

Trustee Ali Lopez- Absent

Town Attorney Seth Walker – Here

Town Clerk Nina Magee - Here

4. APPROVAL OF AGENDA

a. Approval of Agenda

Mr. Ellis made the motion to approve the agenda with the change of moving 8.h in front of 8.a.

Mr. Skoglund second the motion to approve the agenda with the changes. All approve.

b. Approval of Minutes

Mr. Ellis made the motion to approve the minutes. Mr. Lewis second the motion. All approve.

5. PUBLIC COMMENT

Public comment is intended for members of the public wishing to address the Board of Trustees about matters that are not listed for discussion on the agenda. All speakers must stay on topic and are encouraged to state their point as briefly and clearly as possible. Each speaker is limited to a maximum of three (3) minutes. Comments will be taken under advisement by the Board, but no decisions will be made. Board and staff are here to listen during this segment of the meeting. At its discretion, the Board may elect to place a matter raised under public comment on a future agenda for further discussion and possible action. Personal attacks, whether directed at members of Town Board, Town staff or fellow citizens must be avoided.

None given

6. CLERK & ATTORNEY REPORTS

a. Attorney's Report

b. Clerk's Report

Ms. Magee informed the Board that the HUTF CD has matured. It will take 2 signers to go to the bank to close it out or a letter can be written and signed by 2 of the signers. Then the deposit will go into the HUTF Fund account.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Zoom Regular Meeting

Passcode: 281996

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Join Zoom Meeting

<https://us02web.zoom.us/j/83899606922?pwd=U1QybTBuVVd3TXdrcERGL1JkZzNkZz09>

Ms. Magee informs the Board that the General Fund CD will not mature until September. However if the Board would like to close out the CD 2 signers would need to go to the bank. Or a letter signed by two of the signers and the monies from that CD will be deposited into the General Fund Account.

Ms. Magee informs the Board that she has a 2 ½ hour meeting with G-works to learn how to set up the vendors in the program. Ms. Magee also informs the Board that she is willing to teach a Board member how to use the software.

Ms. Magee informs the Board that she attended a virtual SLVR Cohort Meeting about the building codes.

Ms. Magee informs the Board that on April 14, 2023, the Town hall has been rented out to the KV. HOA to host a Cottage Food Safety Training.

Ms. Magee informs the Board that she is about 65% complete working on all the information regarding the Bag Tax for the Town.

7. TRUSTEE & MAYOR REPORTS

- a. Mayor's Report
- b. Trustee's Report

8. OLD BUSINESS

- a. Town Clean-up/ Town Picnic April 22, 2023
The Board discussed the date of the Town Clean-up and Town Picnic.
- b. Park Maintenance
The Board discussed that soon a parks grounds keeper should be hired.
- c. Cameras
Mr. Berger will be by on March 29, 2023 to show here which cameras the Town will be ordering.
- d. Safe for Town Hall
- e. Ordinance for Planning Commission
Mr. Walker Read Ordinance 2023-06
Mr. Berger made the motion to approve Ordinance 2023-06. Mr. Ellis second the motion. All approve.
- f. Ordinance for Board of Adjustments
Mr. Walker Read Ordinance 2023-05
Mr. Berger made the motion to approve Ordinance 2023-05. Mr. Ellis second the motion. All approve.
- g. Ordinance 2023-02 for 2022 Budget Amendment
A public hearing was held.
Ms. Magee explained the reason for the Budget Amendment
Ordinance 2023-02 will be discussed on April 04, 2023 Special Meeting, and ready for adoption.
- h. Adopting the 2023 Hazard Mitigation
Mr. Woelz Read Resolution 2023-07
Mr. Ellis made the motion to approve Resolution 2023-07. Mr. Berger second the motion. All approved.
- i. Nuisances Code Review
The Board reviewed Ordinance 2023-03 Nuisances Code. Changes was made and it will be discussed on April 4, 2023 Special Meeting.

9. NEW BUSINESS

- a. Town Administrator

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The Board reviewed Mr. Jupin resume and cover letter. The Board would like to meet Mr. Jupin in person.

10. **EXECUTIVE SESSION (IF NECESSARY)**

None needed

11. **ADJOURN**

Mr. Skoglund made the motion to adjourn the meeting. Mr. Ellis second the motion. All approve

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