

**TOWN OF MOFFAT  
TOWN HALL  
BOARD OF TRUSTEES  
401 LINCOLN AVE.  
MOFFAT, COLORADO**



**TOWN OF MOFFAT | EST. 1911**

**BOARD OF TRUSTEES REGULAR MEETING**

**March 14, 2023 - 7:00pm**

**1. CALL TO ORDER**

*The meeting was called to order at 7:06 pm.*

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

*Mayor Cassandra Foxx. – Here*

*Trustee Jason Lewis – Here*

*Trustee Ken Skoglund – Here*

*Trustee Rico Ellis – Here*

*Trustee Tyler Berger – Here*

*Trustee Jon Lopez – Here*

*Trustee Ali Lopez – Here*

*Town Attorney – Seth Walker – Here*

*Town Clerk Nina Magee – Here*

**4. APPROVAL OF AGENDA**

a. Approval of Agenda

*Mr. Ellis made the motion to approve the agenda. Mrs. Lopez second the motion to approve the agenda.*

b. Approval of Minutes

*Mr. Lopez made the motion to approve the minutes. Mr. Ellis second the motion to approve the minutes. All approve*

c. Approval of Paying Bills

*Mr. Lopez made the motion to approve paying of monthly bills. Mr. Ellis second the motion to approve paying of the bills. All approve.*

**5. PUBLIC COMMENT**

Public comment is intended for members of the public wishing to address the Board of Trustees about matters that are not listed for discussion on the agenda. All speakers must stay on topic and are encouraged to state their point as briefly and clearly as possible. Each speaker is limited to a maximum of three (3) minutes. Comments will be taken under advisement by the Board, but no decisions will be made. Board and staff are here to listen during this segment of the meeting. At its discretion, the Board may elect to place a matter raised under public comment on a future agenda for further discussion and possible action. Personal attacks, whether directed at members of Town Board, Town staff or fellow citizens must be avoided.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Zoom Regular Meeting

Passcode: 726344

One tap mobile+7193594580,,84141796859#\*\*726344#US

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*Mr. Bob Tafoya informs the Board that there needs to be a land survey done for the construction project being done along highway 17 There is a master plan needed.*

*Mr. Tafoya informs the Board that there is an Ordinance for Town Clean up that the Town needs to revisit.*

*Mr. Bob Tafoya informs the Board that he has had a few different court cases against other members of the Town in reference to their Dogs. He informs the Board that there was a few injured Lamas and the persons whom is responsible for the dogs never showed up to court. He asked the Board to revisit the dogs at large Ordinance.*

## **6. CLERK & ATTORNEY REPORTS**

### **a. Attorney's Report**

*Mr. Walker informs the Board that he has been working on a memorandum Ordinance.*

*Mr. Walker informs the Board that he will be working on a Ordinance for enacting a Board of Adjustments and a Ordinance for enacting a Planning and zoning commission.*

*Mr. Walker gave information on who can run for both planning and zoning and Board of Adjustments.*

*Mr. Walker informs the Board that he has started to go over the ordinance for the 3-mile plan.*

*Mr. Walker informs the Board that he has been approached by the SLV COG to join the round table.*

### **b. Clerk's Report**

*Ms. Magee informs the Board that Mr. Orion Lane from Lobo Solar has come into the office to drop off his business card. Ms. Magee informs the Board that he could be added to the list of contractors for the SLV.*

*Ms. Magee Informs the Board that she has received the report back from CIRSA. We scored 86.*

*Ms. Magee informed the Board that she has been in contact with the contractors for the roof.*

*Ms. Magee informed the Board that she has been working with Mr. Mike from G-work.*

## **7. TRUSTEE & MAYOR REPORTS**

### **a. Mayor's Report**

*Ms. Foxx expressed to the Board that she came in to clean Town Hall again this pass weekend a noticed some water damage on the steps leading up toward the restroom. She is concerned that it is a possible leak broken pipe coming form under the building or the restroom.*

*Ms. Foxx informed the Board that she emailed the Clerk 2 applicants that would like to help the Town with grant writing.*

*Ms. Foxx gave the Board list of things that the Town is in the process of working on or need to start working on. She asked that if there was anything else the Board could think of that needed to be added please do so and bring back to another meeting.*

### **b. Trustee's Report**

*Mr. Lewis gave an inventory list of what signs we have in the Town.*

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*Mr. Lewis informed the Board that he had come in this past week to get more of an understanding of what software programs we have and he would like to put it on the agenda in the future.*

*Mr. Lopez informs the Board that he had gone to the park today and went over the checklist from CIRSA. Trees are needed to be pruned.*

*Mr. Lopez informs the Board that he has removed the swing that has been broken some more parts are needed to fix the swing. He will email the Clerk the information so she can order the parts.*

*Mr. Lopez informs the Board that he did raise two (2) of the swings in the park that was not being used because of the height of the swings.*

*Mr. Lopez informs the Board that he would like to get out and work on the door to the Grow Dome this Saturday from 10:00 am to 2:00 pm. Said that if anyone wanted to volunteer, please stop by.*

**8. OLD BUSINESS**

a. Ann Bunting Water review

❖ Potch Contract review

*Tabled*

❖ Water System update

*Report added in an attachment.*

❖ Contact Chamber

*Tabled*

b. Yearly Audit Review

*The Board reviewed the Exemption from Audit forms sent over by Mr. Bill the accountant.*

c. Ordinance 2023-02 Exemption from Audit

*Mr. Ellis made the motion to approve the exemption form audit. Mr. Lewis second the motion to approve exemption from audit. All approve.*

d. Community Clean up Dumpster.

*My. Berger made the motion to approve the roll away dumpster. Mr. Lopez second the motion. All approve.*

e. Cameras

*Mr. Berger made the motion to approve the purchase of the cameras for \$1,000.00. Mrs. Lopez second the motion. All approve.*

f. Code Review

*Tabled*

g. Financial Update

*Ms. Magee gave the Board a copy of the Budget loss vs actual. From QuickBooks.*

**9. NEW BUSINESS**

**10. EXECUTIVE SESSION (IF NECESSARY)**

*None needed.*

**11. ADJOURN**

*Mr. Ellis made the motion to adjourn. Mr. Skoglund second the motion to adjourn. All approve.*

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