

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES REGULAR MEETING

March 11th, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Pro Tem Jung calls the meeting to order at 6:00pm.

2. ROLL CALL

Mr. Studinski announces there is a quorum.

Trustee 1 - Myers (Arrives at 6:23pm)
Trustee 2 – Pietras
Trustee 4 – Jung (Acting Mayor, Mayor Pro Tem)
Trustee 5 - Studinski (Runs Meeting)

Staff

Mr. Horsley
Mr. Litrenta

3. APPROVAL OF AGENDA

- a. Approval of Agenda
- b. Approval of Minutes
- c. Payment of Bills

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

5. REPORTS

- a. Clerks Report

Mr. Litrenta discusses with the board possibly reducing meeting frequency to increase board participation.

- b. Trustee Report
- c. Mayors Report

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting
<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>
Meeting ID: 864 2257 8056
Passcode: 592122

d. Water Report

Mr. Horsley stated that there are no requirements to bid out a job for a Statutory Town.

Mr. Horsley asked the board if they want someone other than GMS to have a chance to bid on this job, and if so, can the board put this on a future agenda ASAP if so.

Mr. Horsley stated that he plans to send the labor bid out to Weavers Level Best, Stephens Plumbing, and Skoglund Excavating, and the parts bid to USA Bluebook, and Core & Main.

e. Financial Report

6. **OLD BUSINESS**

a. Voting and selection on filling Mayor vacancy

The board discusses filling the Mayor vacancy. Only one LOI was submitted by Melinda Myers

b. Discussion and consider taking action on draft POTCH LLC water agreement

7. **NEW BUSINESS**

a. Swearing in of New Mayor

b. Discussion and consider taking action on PH Meter purchase

c. Discussion and consider taking action on revised SIPA quote

Mr. Litrenta explains that the attorney has recommended individual emails for all new trustees and that this would require us to have more emails. Mr. Litrenta presents to the board an invoice from SIPA for additional email addresses.

d. Discussion and consider taking action of Facebook Policy edits.

The board discusses the Facebook policy edits made by the attorney.

e. Discussion and consider taking action on Revel Cultivars refund

f. Discussion and consider taking action land use process/application

Mr. Litrenta discusses with the board the need for a land use application and process. He discloses that he is looking to consolidate lots but that he has also had other citizens contact him about land use procedures. Mr. Litrenta presents the board with a draft application for review.

g. Discussion and consider taking action on the Mayor signing all Well #10 improvement contractual obligations

h. Discussion and consider taking action on water testing for raw water samples on Well #10

Mr. Horsley stated that as a part of the contract between the state and the Town regarding Well #10 the Town will be required to take RAW WATER samples. At this time the Town will be delayed by 1 quarter on the Well #10 Project if we don't get this taken before the end of March.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122

- i. Discussion and consider taking action on purchase of an eye wash station

Mr. Horsley stated that Town will have at minimum three construction sites over the next three years regarding water, specifically dealing with chlorine disinfection. Therefore, the Town may want to have a portable eye wash station in case of emergency. OSHA requires 15 min of flush time for the eyes in case of contamination entering the eyes on a job site.

- j. Discussion and consider taking action on posting Trustee Vacancy notice

Mr. Litrenta discusses with the board a draft Trustee vacancy notice.

- k. Discussion and review annexation procedures in Town of Moffat

- l. Discussion about the Rural Jump Start program in the Valley

8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will draft new trustee vacancy notice
- Mr. Litrenta will post board vacancy notice

9. TOPIC FOR FUTURE MEETINGS

- Discussion and consider taking action on Trustee vacancy notice

10. ADJOURN

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122