

# TOWN OF MOFFAT

## TOWN HALL

BOARD OF TRUSTEES

401 LINCOLN AVE.

MOFFAT, COLORADO

### BOARD OF TRUSTEES SPECIAL MEETING

February 7, 2023 - 7:00pm

#### **1. CALL TO ORDER**

*Meeting was called to order at 7:03 p.m.*

#### **2. PLEDGE OF ALLEGIANCE**

#### **3. ROLL CALL**

*Mayor Cassandra Foxx - Here*

*Trustee Jason Lewis - Here*

*Trustee Ken Skoglund - Here*

*Trustee Rico Ellis -Here*

*Trustee Tyler Berger -Here*

*Trustee Jon Lopez -Here*

*Trustee Ali Lopez -Here*

*Town Attorney Seth Walker - Here*

*Town Clerk Nina Magee - Here*

#### **4. APPROVAL OF AGENDA**

a. Approval of Agenda

*Mr. Ellis made the motion to approve the agenda. Mr. Lopez second the motion to approve the agenda. All approved.*

b. Approval of Bill Pay

*Mr. Lopez made the motion to approve paying of the bills. Mr. Skoglund second the motion to approve. All approved*

#### **5. PUBLIC COMMENT**

Public comment is intended for members of the public wishing to address the Board of Trustees about matters that are not listed for discussion on the agenda. All speakers must stay on topic and are encouraged to state their point as briefly and clearly as possible. Each speaker is limited to a maximum of three (3) minutes. Comments will be taken under advisement by the Board, but no decisions will be made Board and staff are here to listen during this segment of the meeting. At its discretion, the Board may elect to place a matter raised under public comment on a future agenda for further discussion and possible action. Personal attacks, whether directed at members of Town Board, Town staff or fellow citizens must be avoided.

#### **6. CLERK & ATTORNEY REPORTS**

a. Attorney's Report

*Mr. Walker informs the Board that he has drafted a excise tax ordinance update letter.*

*Mr. Walker informs the Board that there is a meeting with VS Strategies next week to discuss the Marijuana Ordinance.*

*Mr. Walker informs the Board that he now has the draft of the neighbor letter for water discussion.*

*Mr. Walker asked the Board to do a annual performance review seeing as he has been the Towns Attorney for over a year.*

*Mr. Walker thanked Nina for the new look for Town Hall.*

b. Clerk's Report

*Ms. Magee informs the Board that she has had to go back to the old system for excise taxes.*

*Ms. Magee informs the Board that she has been working to complete the Resolution to amend the budget.*

**7. TRUSTEE & MAYOR REPORTS**

a. Mayor's Report

*Mayor Foxx informs the Board that she has updated the Town applications so that they are unformal as well as easier to fill out.*

b. Trustee's Report

**8. OLD BUSINESS**

a. Figgro Introduction – Gerry Dumsni

*Mr. Dumsni presented a Digital Transformation of the Excises Tax Revenue Collection Process software to the Board. The software will allow the Grow owners to file their Excise Taxes with the Town and keep a record of it. It will allow the Town to send off compliance notices in regard to their Excise taxes. Another feature that could be added can be a way for the License Holders to pay their Excise Taxes.*

b. Mr. Shelly Moorhead introduction to Sister Cities.

*Mr. Moorhead is the ambassador of the City of Christiansted, U.S Virgin Islands. The Virgin Islands would like to model their Marijuana Grow community after the Town of Moffat Area 420.*

*Mr. Moorhead is hopeful that the Town of Moffat is willing to join in on the Sister Cities Family*

CML Conference

❖ Head Count

*The Board has instructed Ms. Magee to send her scholarship letter for the application for the CML Conference.*

*Mayor Foxx said that she would like to attend the conference.*

c. Water Update

❖ 546 Garfield Ave

*The heater was never turned back on in Well House #5 and with the extreme cold temperatures over the weekend the pipe froze leaving the resident of 546 Garfield Ave without water. Mr. Newmyer and Area 420 was able to get the issue resolved in a timely fashion.*

❖ Well #7 placing Protection

*The Board approved the work being done to place protection around Well #7.*

❖ Required Expenses From CDPHE

*The Board has approved the required expenses from CDPHE Compliance.*

❖ Ray Newmyer Water Distribution System

*Mr. Newmyer gave his report on the water distribution System.*

❖ Ray Newmyer Chlorination Well #5

*Skoglund Excavation has won the bid with Potch for the installation for the Chlorination of well # 5.*

*The Board will Have a Working session to discuss the Chlorination for Well House #5.*

d. Clerk Contract

*The Board has agreed to give Ms. Magee a raise of \$5,000.00 yearly. Section Job Title and*

*Description number 5 will be changed. So that the Clerk will not become overwhelmed a few tasks will be taken away and eventually someone will be hired to complete those tasks. Such as grant writing and bookkeeping.*

e. Allocating Funds in the New Bank Accounts

*Tabled*

f. Zoning Moffat's Future

*Tabled*

g. Types of Liquor License

*Tabled*

h. Hazard Mitigation

❖ Any comments or changes

*No comments given.*

i. Marijuana Ordinance 2023-01

*Tabled*

## **9. NEW BUSINESS**

a. New Fee Schedule

❖ Penalties

❖ Amendment for Compliance

*Tabled*

b. Community Service Projects

*Tabled*

c. Issuing Addresses

*The Town of Moffat has assigned Kush Village with the Addresses of 2310, 2320, 2330, 2340 Garfield Ave. Moffat Colorado.*

## **10. EXECUTIVE SESSION (IF NECESSARY)**

*None Needed*

## **11. ADJOURN**

*Mr. Ellis made the motion to adjourn the meeting. Mr. Skoglund second the motion to adjourn. All approve.*

**Town of Moffat is inviting you to a scheduled Zoom meeting.**

**Topic: Town of Moffat's Zoom Special Meeting**

**Time: Feb 7, 2023 07:00 PM Mountain Time (US and Canada)**

Join Zoom Meeting

<https://us02web.zoom.us/j/82959062695?pwd=WmZwK044Y1dobEZPSUpTN253TEpLdz09>

Meeting ID: 829 5906 2695

Passcode: 135637