

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



TOWN OF MOFFAT | EST. 1911

BOARD OF TRUSTEES SPECIAL MEETING

February 3rd, 2026 – 6:00pm

1. CALL TO ORDER

Mayor Myers calls the meeting to order at 6:17pm

2. ROLL CALL

Trustee Pietras

Trustee Miller

Trustee Jung (Remote)

Trustee Opperman (Remote; Arrives at 6:21pm, Leaves at 6:22pm connection is on and out)

Staff

Mr. Litrenta

Recording was started after the roll call.

3. APPROVAL OF AGENDA & MINUTES

a. Approval of Consent Agenda

Mr. Miller makes a motion to approve the consent agenda. Ms. Jung seconds. Motion passes 3-0.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees on any matter. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is required to express their viewpoints within a three-minute time allotment to allow all voices to be heard. Time limits will be enforced. Each individual may speak only once during the public comment period. No threatening or disorderly conduct will be tolerated and may result in removal from the meeting. Further citizen comments related to agenda items may be allowed when called upon by the presiding officer during the appropriate agenda item. The Board may consider all public input as we plan for future discussions. However, the Board is not authorized by the Colorado Open Meetings Law to discuss, comment, or take action at the meeting on any issue raised by public comment that is not identified on the meeting's posted agenda. Any comments or decisions by the Board must be made during set agenda items or at a future publicly announced meeting.

Mike Paulk makes a public comment about marijuana licensing fees and the occupational tax.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

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Meeting ID: 864 2257 8056

Passcode: 592122

5. **REPORTS**

a. Clerks Report

Mr. Litrenta gives an update on website transition

Mr. Litrenta gives an update on 1099 distribution.

Mr. Litrenta gives an update on the election.

Mr. Litrenta reports about roadwork needed in town.

Mr. Litrenta asks about the refund for road work on Garfield Ave. and T Road.

Mr. Litrenta reports that the bank signer documents have been submitted.

b. Trustee Report

No trustee reports.

c. Mayors Report

Ms. Myers reports that she got her tax documents today.

Ms. Jung reports about addresses, 1099s and W2s.

Ms. Myers reports about the agriculture conference her and Ms. Pietras went to.

Ms. Myers reports about the GMS water plan enforcement documents.

Ms. Myers reports that the town should be in compliance with the enforcement documents.

Ms. Myers reports about GMS doing the valuation on the POTCH water system, and subsequent funding opportunities.

Ms. Myers reports that the town of Moffat has sponsored Saguache County cares and mental health meetings.

Ms. Myers reports about the town sponsoring a game night.

Ms. Myers reports about the need for making fresh local food for people to buy, specifically a farmers market in the town park.

d. Water Report

Ms. Pietras reports about the agriculture meeting she went to today.

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Ms. Pietras reports about sub district paper work that needs to be completed.

Ms. Pietras reports about water testing.

Ms. Pietras reports about public notices that will be sent out.

Ms. Myers reports about a round table conference her and Ms. Pietras will attend.

Ms. Pietras comments on a farmers market in town; the board discusses a farmers market in town.

6. OLD BUSINESS

- a. Discussion and consider taking action on Resolution 2026-04 - A resolution of the town of Moffat, Colorado, adopting the signed proposed implementation schedule

The board discusses Resolution 2026-04. Mr. Litrenta reads Resolution 2026.04. Mr. Miller makes a motion to pass Resolution 2026-04. Ms. Pietras seconds. Motion passes 4-0.

- b. Discussion and consider taking action on development and separation of Water Enterprise fund bank account

The board discusses creating a separate water account for the water enterprise fund. The town will create a new water enterprise account. Mr. Litrenta will write a resolution for the town to open a new water enterprise bank account.

- c. Working Session on water documents

The board reviews and conducts a working session on water documents.

7. NEW BUSINESS

- a. Working Session on business license ordinance

The board reviews and conducts a working session on the business license ordinance. The board directs the clerk to notify companies 30 days before their licenses expire. The board will revisit this at a later date.

- b. Discussion and consider taking action on community engagement events

The board discusses community engagement activities.

8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will post minutes
- Mr. Litrenta will transfer audio
- Mr. Litrenta will send draft agenda and minutes for review
- Mr. Litrenta will assemble meeting packet
- Mr. Litrenta will work on Town Cloud transition

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- Mr. Litrenta will update DocAccess with the new pdf documents
- Mr. Litrenta will post the agenda
- Mr. Litrenta will continue to get pricing for water meter and line costs
- Mr. Litrenta will make edits to the water documents
- Mr. Litrenta will make business license ordinance edits
- Mr. Litrenta will continue to work on the election
- Mr. Litrenta will prepare the bills
- Mr. Litrenta will begin CML scholarship paperwork
- Mr. Litrenta will write a resolution for the town to open a new water enterprise bank account.
- Mr. Litrenta will look in to insurance for a farmers' market at the town park
- Mr. Litrenta will book 3 rooms for the CML conference
- Mr. Litrenta will file and post Resolution 2026-04
- Ms. Myers will speak to GMS about the free hookups during water line installation
- Ms. Myers will contact RCAC about setting water rates
- Ms. Pietras will do public notices
- Ms. Pietras will do the subdistrict paperwork

9. TOPIC FOR FUTURE MEETINGS

- Working session on Special Event Ordinance
- Noise Ordinance
- Codification – 2.24.2026
- Discussion and consider taking action about vendor licenses for special events
- Cannabis Ordinance edits with the attorney
- Drawing of candidate order on election ballot 2.24.2026
- Voting and swearing in of new trustee 2.24.2026
- Discussion and consider taking action on a Resolution opening a water enterprise account at Alamosa State Bank. 2.10.2026
- Housing presentation and discussion 2.10.2026
- Review water documents 2.10.2026
- Review and discuss business license ordinance 2.10.2026

10. ADJOURN

Ms. Pietras makes a motion to adjourn. Mr. Miller seconds. Motion passes 4-0.

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