

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES REGULAR MEETING

December 10th, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Myers calls the meeting to order at 6:00pm

2. ROLL CALL

Trustee Pietras
Trustee Opperman (Remote)
Trustee Sarmiento (Remote)
Trustee Tomlinson
Trustee Jung (Remote)
Trustee Miller

Staff
Mr. Litrenta
Sarah Ross (Town Attorney)
Mike Young (ORC)

3. APPROVAL OF AGENDA & MINUTES

a. Approval of Consent Agenda

Mr. Litrenta mentions an edit he made to last meetings minutes. Ms. Pietras mentions edits. Ms. Pietras makes a motion to approve the consent agenda. Mr. Miller seconds. Motion passes 7-0. Mr. Litrenta will make edits on the minutes.

b. Approval to Pay Bills

Ms. Myers reads the bills publicly. Ms. Pietras makes a motion to pay the bills. Mr. Tomlinson seconds. Motion passes 7-0.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting
<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>
Meeting ID: 864 2257 8056
Passcode: 592122

Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

No public comment.

5. REPORTS

a. Clerks Report

Mr. Litrenta gives a report about the water line specification on Well #5. Mr. Litrenta will get quotes from companies based off a of 3/4in PEX main water line.

Mr. Litrenta gives a report on the new website.

Mr. Litrenta gives a report about the water ordinance and water agreement.

b. Trustee Report

Ms. Pietras reports about a dumpster for blight in town.

Ms. Pietras reports about lifting the burn restrictions. The fire chief agreed to lift the burn restrictions.

Ms. Jung asks the board to fill out W4s.

Ms. Jung speaks about bank signers and logging in to online banking.

Ms. Jung is waiting for water meter readings.

c. Mayors Report

Ms. Myers reports about a refund she is working on for the pavement project by the Dollar General.

Ms. Myers reports about water reports.

Ms. Myers reports about water tests.

Ms. Myers reports about rewriting the Well #10 grant contract

d. Water Repot

e. Financial Report

Mr. Litrenta provides a financial report. The board discusses as needed. Ms. Myers reads a bill that forgotten earlier.

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6. OLD BUSINESS

- a. Discussion and consider taking action on appointing a Mayor Pro Tem

The board discusses appointing a Mayor Pro Tem. Ms. Pietras makes a motion to appoint Seth Tomlinson as Mayor Pro Tem. No second. Mr. Miller makes a motion to appoint Tyler Opperman as Mayor Pro Tem. Mr. Tomlinson seconds. Ms. Jung, Mr. Sarmiento, Mr. Miller, Mr. Tomlinson votes yes. Ms. Pietras votes no. Mr. Opperman abstains. Motion passes 4-1.

- b. Discussion and consider taking action on claiming roads for HUTF purposes

The board discusses claiming new roads in the HUTF report. No new roads will be claimed.

7. NEW BUSINESS

- a. 2025 Budget Amendment Hearing

The board conducts the 2025 Budget Amendment hearing.

- b. Discussion and Consider Taking Action on Resolution 2025-14 – 2025 Budget Amendment Resolution

Mr. Litrenta reads Resolution 2025-14. Ms. Pietras makes a motion to adopt Resolution 2025-14. Mr. Opperman seconds. Motion passes 7-0.

- c. 2026 Budget Hearing

The board conducts the 2026 Budget Hearing.

- d. Discussion and consider taking action on Resolution 2025-15 – Approval of Mill Levy

Mr. Litrenta reads Resolution 2025-15. Ms. Pietras makes a motion to adopt Resolution 2025-15. Ms. Jung seconds. Motion passes 7-0.

- e. Discussion and Consider Taking Action on Resolution 2025-16 – 2026 Budget Adoption Resolution

Mr. Litrenta reads Resolution 2025-16. Mr. Tomlinson makes a makes a motion to adopt Resolution 2025-16 to adopt the 2026 budget. Ms. Pietras seconds. Motion passes 7-0.

8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will post minutes with edits.
- Mr. Litrenta will transfer audio
- Mr. Litrenta will send draft agenda and minutes for review
- Mr. Litrenta will assemble meeting packet
- Mr. Litrenta will work on Town Cloud transition
- Mr. Litrenta will submit and file budget
- Mr. Litrenta will submit and file budget amendment

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- Mr. Litrenta will file Mill Levy with the county
- Mr. Litrenta will post Resolution 2025-14
- Mr. Litrenta will post Resolution 2025-15
- Mr. Litrenta will post Resolution 2025-16
- Mr. Litrenta will pay the bills
- Mr. Litrenta will write a resolution appointing Tyler Opperman as Mayor Pro Tem
- Mr. Litrenta will update DocAccess with the new pdf documents
- Mr. Litrenta will post the agenda
- Mr. Litrenta will continue to get pricing for water meter and line costs
- Mr. Litrenta will work on incorporating Water User Agreement edits and water ordinance
- Mr. Litrenta and Ms. Myers will change the phone number associated with online banking
- Mr. Litrenta will get water readings
- Ms. Myers will finish reporting on DOLA mini grant
- Water committee will get last reports and testing done for the year to stay in compliance with the state

9. TOPICS FOR FUTURE MEETINGS

- Working session on Special Event Ordinance
- Noise Ordinance
- Codification
- Discussion and consider taking action about vendor licenses for special events
- Discussion and consider taking action on business license ordinance
- Cannabis Ordinance edits with the attorney
- Discussion and consider taking action on Ordinance that addresses the Miles Per Hour on Mayor Patricia Reigel Blvd.
- Discussion and consider taking action on Resolution 2026-01 – A Resolution appointing a Mayor Pro Tem 1.7.2025
- New bank signers 1.7.2025

10. ADJOURN

Ms. Pietras makes a motion to adjourn. Mr. Tomlinson seconds. Motion passes 7-0.

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