

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES REGULAR MEETING

December 10th, 2024 – 6:00pm

1. CALL TO ORDER

Mayor Studinski calls the meeting to order at 6:02pm

2. ROLL CALL

Mayor Studinski announces there is a quorum

Trustee 1 - Myers
Trustee 2 – Pietras
Trustee 3 - Kelbert
Trustee 4 - Jung (Remote)
Trustee 6 - Catts

Staff
Mr. Horsley
Mr. Litrenta

3. APPROVAL OF AGENDA

a. Approval of Agenda

Zoom audio not working. Ms. Myers makes a motion to approve the agenda. Mr. Catts seconds. Motion passes 4-0.

b. Approval of Minutes

Zoom audio not working. Ms. Myers makes a motion to approve the minutes. Ms. Kelbert seconds. Motion passes 4-0.

c. Approval of the Payment of Bills

Zoom audio not working. Mr. Studinski reads the bills publicly. The board discusses as needed. Ms. Myers makes a motion to pay the bills. Mr. Catts seconds. Motion passes 4-0.

4. PUBLIC COMMENT

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting
<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>
Meeting ID: 864 2257 8056
Passcode: 592122

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

No public comment given.

5. REPORTS

a. Clerks Report

Mr. Litrenta provides an explanation to the board about the special event coverage offered by CIRSA.

Mr. Litrenta reminds the board and community that we have a trustee vacancy and that LOI's must be submitted by noon on 1.10.2025

b. Trustee Report

Mr. Catts provides a road maintenance update.

Ms. Myers provides an update on town hall maintenance to include aid possible through the state historical society

c. Mayors Report

No mayors report

d. Water Report

No water report

e. Financial Report

Mr. Litrenta provides a financial report and the board and citizens discuss as needed.

6. OLD BUSINESS

a. Discuss, conduct a public hearing and reading, and consider taking action on Ordinance 2024-07 – Ordinance of the Town of Moffat Requiring Inspections of Water Meter Pits

The board discusses Ordinance 2024-07. Mr. Studinski reads Ordinance 2024-07 publicly. No discussion. Mr. Catts makes a motion to pass ordinance 2024-07. Ms. Kelbert seconds. Motion passes 5-0.

b. Discussion and consider taking action on Kurt Yeater ORC contract

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Mr. Studinski discusses Kurt Yeater's ORC contract with the board. Mr. Catts makes a motion to accept the contract. Ms. Kelbert seconds. Motion passes 5-0.

- c. Formal closure of CIRSA Claim; PC6021746-1

Mr. Studinski reads a statement describing the end of the CIRSA claim. The statement is in the meeting packet. The board discusses as needed.

- d. Discussion and consider taking action on latest water compliance requirements

Mr. Studinski reads a water compliance 'to-do' list. This list is included in the packet. The board discusses as needed.

Mr. Catts moves to take a break. Ms. Pietras seconds. Motion passes 5-0.

The board breaks at 7:23pm and will reconvene at 7:33pm.

Mr. Catts makes a motion to reconvene. Ms. Myers seconds. Motion passes 5-0.

The board reconvenes at 7:34.

- e. Conduct a budget public hearing

The board discusses the proposed final budget. Mr. Litrenta discusses the submitting of the budget. The mayor allows public comment during the budget discussion.

7. NEW BUSINESS

- a. Discussion and consider taking action on certification of setting mill levy

Mr. Litrenta describes the proposed mill levy and the process for coming up with the mill levy number. Mr. Catts makes a motion to certify the mill levy. Ms. Kelbert seconds. Motion passes 5-0.

- b. Discussion and consider taking action on Resolution 2024-29 - Budget Adoption and Appropriation

Mr. Studinski reads resolution 2024-29. The board discusses as needed. Mr. Catts makes a motion to approve resolution 2024-29. Ms. Kelbert seconds. Motion passes 5-0.

- c. Discussion and consider taking action on Resolution 2024 - 28 Setting the Mill Levy

Mr. Studinski reads resolution 2024-28. The board discusses as needed. Mr. Catts makes a motion to approve Resolution 2024-28. Ms. Kelbert seconds. Motion passes 5-0.

- d. Discussion and consider taking action on water discount for Matt Aldridge for handling the reset of Well #5 upon electricity disruption

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The board discusses Matt Aldridge getting a discount for electricity reset on Well #5. Mr. Catts makes a motion to deny the discount on the bill. Ms. Pietras seconds. Motion passes 5-0. Mr. Studinski will inform Mr. Aldridge of the board's decision. This task will be handled by a town staff member or board member.

- e. Discuss and consider taking action on water grant for well #10

Mr. Horsley provides an update and discusses with the board the grant for Well #10.

- f. Discuss and consider taking action on Mayor pay in preparation for resolution

Mr. Studinski discusses mayor pay and the board discusses research on mayor pay.

- g. Discuss and consider taking action on Trustee pay in preparation for resolution

The board discusses this item in New Business item f.

Ms. Myers makes a motion to table h, i, j, m, and n. Mr. Catts seconds. Motion passes 5-0.

- h. Discuss water contract amendment signature

Tabled

- i. Status of roads grants

Tabled

- j. Discuss CivicPlus codification status

Tabled

- k. Saguache Care presentation, update, and discussion

Ms. Myers discusses with the board Saguache County Cares and their goals and how Moffat could be a part of Saguache County Cares. Ms. Kelbert makes a motion to allow Saguache County Cares to use the Town Hall free of charge. Ms. Pietras seconds. Motion passes 5-0.

- l. Discussion and consider taking action on Town Christmas Party

Ms. Myers discusses a town Christmas party with the board. Ms. Kelbert makes a motion to have a Christmas party on December 20th at town hall and to allow the board to spend \$50. Ms. Pietras seconds. Motion passes 5-0.

- m. Discussion and consider taking action on excise tax collection timeline.

Tabled

- n. Discussion and consider taking action on dog safety and citizen recourse

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8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will send signed mill levy to county
- Mr. Litrenta will pay bills
- Mr. Litrenta will post Resolution 2024-28
- Mr. Litrenta will post Resolution 2024-29
- Mr. Litrenta will post Ordinance 2024-07
- Mr. Litrenta will submit the budget
- Mr. Studinski will inform Mr. Aldridge of the board's decision regarding a water discount
- Mr. Studinski will write mayor pro tem resolution

9. TOPIC FOR FUTURE MEETINGS

- Discuss water contract amendment signature
- Status of roads grants
- Discuss Civic Plus codification status
- Discussion and consider taking action on excise tax collection timeline.
- Discussion and consider taking action on dog safety and citizen recourse
- Discussion and consider taking action on Mayor Pro Tem resolution

For 1.14.2025 Regular Meeting

- Discussion and consider taking action on cannabis ordinance
- Voting on trustee vacancy
- Swearing in of new trustee

1.21.2025 Special Meeting

- Discussion and consider taking action for a survey on 4th St.
- Discussion and consider taking action on road improvements on Garfield

10. ADJOURN

Mr. Catts makes a motion to adjourn. Ms. Kelbert seconds. Motion passes 5-0.

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