TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO

TOWN OF MOFFAT | EST. 1911

BOARD OF TRUSTEES SPECIAL MEETING

November 4th, 2025 – 6:00pm

1. **CALL TO ORDER**

Mayor Myers calls the meeting to order at 6:01pm

2. **ROLL CALL**

Trustee Pietras
Trustee Opperman
Trustee Sarmiento

Staff
Mr. Litrenta

3. **APPROVAL OF AGENDA & MINUTES**
   a. Approval of Consent Agenda

Mr. Opperman makes a motion to approve the consent agenda. Mr. Sarmiento seconds. Motion passes 4-0.

4. **PUBLIC COMMENT**
   Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

   Beau Mckenzie makes a public comment about a podcast he is hosting in town. He also makes a public comment about changing the name of the town.

5. **REPORTS**
   a. Clerks Report

Mr. Litrenta presents the budget notice to the board and asks to post the notice of budget. The board gives Mr. Litrenta approval to post the budget notice.

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Mr. Litrenta discusses a budget amendment with the board.

Mr. Litrenta presents the Official Call For Trustee and Mayor Candidate for the 2026 Election. Mr. Litrenta asks to post the Official Call. The board approves Mr. Litrenta to post the Official Call For Trustee and Mayor Candidate for the 2026 Election.

Mr. Litrenta gives the board a roads report.

Mr. Litrenta gives the board a website ADA compliance update.

Mr. Litrenta gives the board an update on water line quotes.

Mr. Litrenta speaks to the board about getting a survey done on North Garfield between 6^{th} – 9^{th}.

Mr. Litrenta speaks about the park trash

b. Trustee Report

Mr. Sarmiento says he will work on picking up the park trash this week.

c. Mayors Report

Ms. Myers reports about the grant from the historical society to fix the roof on town hall.

Ms. Myers reports about the blight in town.

Ms. Myers gives a report about contracts for the ORC and speaks about CIRSA.

Ms. Myers reports about a tap fee ordinance that the attorney has drafted.

Ms. Myers reports about a meeting frequency discussion that she had with the attorney.

d. Water Report

Ms. Myers reports that the water committee had a meeting with Mary today and will have another meeting with the state tomorrow. She gives an update on task delegation, testing, and timing of testing.

6. OLD BUSINESS

a. Discussion and consider taking action on appointing new trustees to fill 2 trustee vacancies

The board discusses the submitted LOI's for the 2 trustee vacancies. The board discusses voting procedures for trustee vacancies.

Mr. Sarmiento makes a motion to appoint Seth Tomlinson to the board. Mr. Opperman seconds. Motion passes 4-0. Mr. Tomlinson is appointed as board member.

The board discusses Tim Bensons interest in being a board member. Mr. Sarmiento makes a motion to appoint Tim Benson as trustee. Mr. Opperman seconds. Mr. Sarmiento and Mr. Opperman vote yes. Ms. Pietras and Ms. Myers vote no. Vote is 2-2. Motion does not pass.

b. Swearing in of newly appointed trustees

Mr. Litrenta administers oath to Seth Tomlinson.

Mr. Tomlinson takes his seat as trustee.

c. Discussion and consider taking action on connecting citizens up to Well #5

Ms. Myers discusses with the board the ordinances the attorney will be submitting to the town for review about connecting citizens to the town water system.

7. **NEW BUSINESS**

a. Discussion and consider taking action on Resolution 2025-13 – A Resolution Describing Board Backpay

Mr. Litrenta presents Resolution 2025-13. The board discusses as needed. Mr. Litrenta reads Resolution 2025-13. Mr. Opperman makes a motion to approve Resolution 2025-13. Ms. Pietras seconds. Motion passes 5-0.

8. **EXECUTIVE SESSION**

Ms. Pietras makes a motion to enter executive session. Mr. Opperman seconds. Motion passes 5-0.

The board enters executive session at 6:51pm

The board discusses joining the planning commission and board with Beau Mckenzie.

a. The Town Board may, upon 2/3 vote of the Town Board, convene into Executive Session pursuant to C.R.S §§ 24-6-402(4)(e)(I): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, specifically, contract negotiation discussions regarding Well #10 with Tom Burkett.
b. Potential Agenda Item (Open Meeting) - Discussion and consider taking action on a Resolution authorizing the mayor to execute a contract with Tim Burkett regarding Well #10
c. The Town Board may, upon 2/3 vote of the Town Board, convene into Executive Session pursuant to C.R.S §§ 24-6-402(4)(e)(I): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, specifically, contract negotiation discussions regarding a possible contract with Mike Young to act as Operator in Responsible Charge (ORC) for water and/or wastewater facilities for the Town of Moffat.

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d. Potential Agenda Item (Open Meeting) - Discussion and consider taking action on a Resolution authorizing the mayor to execute a contract with Mike Young to act as Operator in Responsible Charge (ORC) for water and/or wastewater facilities for the Town of Moffat

Mr. Opperman makes a motion to exit executive session. Mr. Tomlinson seconds. Motion passes 5-0.

The board exits executive session at 7:18pm.

Mr. Tomlinson makes a motion to go back in to regular session. Mr. Sarmiento seconds. Motion passes 5-0.

The board discusses Item d. from the executive session. Ms. Pietras makes a motion to authorize the mayor to execute a contract with Mike Young to act as ORC for the Town of Moffat. Mr. Opperman seconds. Motion passes 5-0.

The board discusses water testing.

9. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will post minutes
- Mr. Litrenta will transfer audio
- Mr. Litrenta will send draft agenda and minutes for review
- Mr. Litrenta will assemble meeting packet
- Mr. Litrenta will reach out to work on TownCloud transition
- Mr. Litrenta will continue to work on budget
- Mr. Litrenta will update DocAcess with the new pdf documents
- Mr. Litrenta will file Resolution 2025-13
- Mr. Litrenta will post the agenda
- Mr. Litrenta will file trustee appointment paperwork
- Mr. Litrenta will file trustee oaths with the county
- Mr. Litrenta will continue to get pricing for water meter and line costs
- Mr. Litrenta will post and publish 2026 Budget Notice
- Mr. Litrenta will post Official Call For Trustee and Mayor Candidate for the 2026 Election
- Mr. Litrenta will schedule survey for N Garfield
- Mr. Litrenta will work on a notice of a budget amendment
- Mr. Litrenta will assign new trustee emails
- Mr. Litrenta will order new nameplate for new trustee.
- Mr. Litrenta will write a resolution appointing Mike Young as ORC
- Ms. Myers will contact the attorney about her being present for an executive session to discuss board tasks
- Ms. Myers will contact Ms. Jung about a letter of resignation as Mayor Pro Tem
- Mr. Litrenta will write a resolution appointing Ms. Pietras as mayor Pro Tem

10. TOPIC FOR FUTURE MEETINGS

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- Working session on Special Event Ordinance
- Noise Ordinance
- Codification
- Discussion and consider taking action about vendor licenses for special events
- Discussion and consider taking action on business license ordinance
- Discussion and consider taking action on cannabis ordinance edits
- Budget hearing 12.2.2025
- Budget and mill levy adoption 12.10.2025
- Discussion and consider taking action on Ordinance that addresses the Miles Per Hour on Mayor Patricia Reigel Blvd.
- Mayor Pro Tem Resolution 11.12.2025
- Executive session with attorney discussing board member responsibilities 11.12.2025
- Voting in of new trustee 11.12.2025
- Budget Work Session 11.18.2025

11. <u>ADJOURN</u>

Mr. Opperman makes a motion to adjourn. Mr. Tomlinson seconds. Motion passes 5-0.

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