

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES SPECIAL MEETING

October 7th, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Myers calls the meeting to order at 6:06pm

2. ROLL CALL

Trustee Pietras (Remote; Leaves during meeting)

Trustee Kelbert (Remote; Arrives at 6:27pm; Leaves during meeting)

Trustee Opperman

Trustee Sarmiento

Trustee Jung

Staff

Mr. Litrenta

3. APPROVAL OF AGENDA & MINUTES

a. Approval of Agenda

Mr. Opperman makes a motion to approve the agenda. Mr. Sarmiento seconds. Motion passes 4-0.

b. Approval of Minutes

Ms. Jung makes a motion to approve the minutes. Mr. Sarmiento seconds. Motion passes 4-0.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Jenn Walermier makes a public comment regarding the Crestone Eagle article and the POTCH LLC water agreement, and board conflicts of interest.

Patricia Reigel makes a public comment about the park bathrooms.

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Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

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Seth Tomlinson makes a public comment about his interest in joining the town board.

Mike Biggio makes a public comment regarding blight in town.

5. REPORTS

a. Clerks Report

Mr. Litrenta updates the board on the website ADA compliance.

Mr. Litrenta gives the board an update on the budget amendment and explains to the board why no amendment is needed per DOLA.

Mr. Litrenta explains to the board that he needs to give an initial budget presentation at the next meeting.

Mr. Litrenta reminds the board that he will be at the CMCA conference from 10.20.2025 – 10.24.2025. Mr. Litrenta gets clarification from the board on meal expenses while traveling for the CMCA conference. The board communicates that Mr. Litrenta should keep his receipts and there is \$100 a day limit.

Mr. Litrenta reports that he got a request to clean the park bathrooms.

Mr. Litrenta mentions that the office will be closed on Monday for the federal and state holiday.

b. Trustee Report

Mr. Opperman reports on the town roads. He has started a roads inventory. He put two signs up on Mayor Patricia Reigel. He asks the board about ordering new sign posts. The board directs Mr. Opperman to order 6 sign posts.

Mr. Sarmiento reports that he will be cleaning the park bathrooms and asks the board about putting timed locks on the bathroom. Mr. Sarmiento will research timed locks.

Ms. Jung has been working on the budget with the clerk. She reports that she did consult with Baileys Bookkeeping regarding QuickBooks issues.

c. Mayors Report

Ms. Myers report that she has a meeting about the town hall roof and grant on Thursday.

Ms. Myers reports the she has requested a copy of Avalanche Excavating's insurance and invoice for the ½ payment. Ms. Myers reports that they will send the proof of insurance and an invoice.

d. Water Report

Ms. Myers reports about the problems at Well #7. She thanks those that helped and says the issue is fixed.

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Ms. Myers reports on the water testing.

Ms. Kelbert reports on the next water tests needed.

Ms. Myers reports that the water meters need to be read.

Ms. Myers had a phone call with the state about Well #10

6. OLD BUSINESS

- a. Discussion and consider taking action on a water plan for the state/CDPHE

The board discusses the two options for the water plan for the state. Ms. Myers distributes water options from GMS.

- b. Discussion and consider taking action on purchase of POTCH LLC water system

Ms. Myers provides an update on the purchase of the POTCH LLC water system.

- c. Discussion and consider taking action on Conscious Care late fee waiver

The board discusses the requested waiver of late fees from Conscious Care. No action is taken.

- d. Discussion and consider taking action on the process for connecting citizens to Well #5.

The board discusses the process for connecting citizens to Well #5. Ms. Myers will meet with the state to discuss requirements and process of hooking citizens up to Well #5.

7. NEW BUSINESS

- a. Discussion and consider taking action on Ordinance 2025 – 02 - An Ordinance Amending Ordinance 2025-01 - AN ORDINANCE OF THE TOWN OF MOFFAT ESTABLISHING THE ELECTION SCHEDULE FOR TRUSTEE AND MAYORAL SEATS BEGINNING IN THE 2026 ELECTION

Mr. Litrenta explains and reads Ordinance 2025-02. The board discusses as needed. Ms. Jung makes a motion to approve ordinance 2025-02. Mr. Opperman seconds. Motion passes 4-0. Ms. Kelbert and Ms. Pietras are no long on the Zoom meeting. Ms. Myers votes.

- b. Discussion and consider taking action on Resolution 2025 – 10 – A Resolution Eliminating The Assistant Clerks Position In The Town Of Moffat

Mr. Litrenta reads Resolution 2025-10. The board discusses as needed. Mr. Opperman makes a motion to accept Resolution 2025-10. Mr. Sarmiento seconds. Mr. Sarmiento, Mr. Opperman, and Ms. Myers vote yes. Ms. Jung votes no. Motion passes 3-1.

The board discusses office staffing while the clerk is at the CMCA conference.

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- c. Discussion and consider taking action on donation to Free Spirit Christian Church for Thanksgiving.

The board discusses giving a donation to Free Spirit Christian Church. Ms. Pietras makes a motion via text message to Ms. Myers to make a donation to the San Luis Valley Food Bank Network for \$200 to be distributed via the Free Spirit Christian Church. Mr. Opperman seconds. Motion passes 4-0.

- d. Discussion and consider taking action on a board compliant

The board discusses the compliant against Mr. Opperman.

8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will post minutes
- Mr. Litrenta will transfer audio
- Mr. Litrenta will send draft agenda and minutes for review
- Mr. Litrenta will assemble meeting packets
- Mr. Litrenta will continue to work on ADA website compliance
- Mr. Litrenta will continue to work on budget
- Mr. Litrenta will write check for free Spirit Christian Church
- Mr. Litrenta will file Resolution 2025-10
- Mr. Litrenta will post and file Ordinance 2025-02
- Mr. Sarmiento will research timed locks for the bathroom
- Mr. Litrenta will work on ordering sign posts for Mr. Opperman
- Mr. Opperman will work on putting up road signs
- Mr. Opperman will work on road inventory
- Ms. Myers will meet with Belinda Zink about the town hall roof grant on Thursday
- Ms. Myers will continue to work with CDPHE on the Well #10 grant
- Ms. Myers will continue to work with Avalanche Excavating about the Dollar General road payment project
- Ms. Myers will get advice from the state about connecting citizens to the public water system
- Ms. Myers will hold Coffee With The Mayor to ask questions about the water system on the morning of 10.8.2025.
- Mr. Litrenta will edit and repost the Trustee vacancy notice
- Mr. Opperman will locate and edit the speed limit ordinance on Mayor Patricia Reigel Blvd.

Note: The battery dies in the audio recorder 40min in to the meeting.

9. TOPIC FOR FUTURE MEETINGS

- Working session on Special Event Ordinance
- Noise Ordinance
- Codification
- Discussion and consider taking action about vendor licenses for special events
- Discussion and consider taking action on business license ordinance
- Discussion and consider taking action on cannabis ordinance edits

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- Adjust MPH ordinance on Mayor Patricia Reigel Blvd. 10.14.2025
- Discussion and consider taking action on town road maintenance 10.14.2025
- Discussion and consider taking action on Ganja Guy state fee waiver 10.14.2025
- Budget presentation 10.14.2025
- Discussion and consider taking action on the process for connecting citizens to Well #5 10.14.2025
- Discussion and consider taking action on a water plan for the state/CDPHE 10.14.2025
- Discussion and consider taking action on blight in town 10.14.2025

10. ADJOURN

Mr. Opperman makes a motion to adjourn. Ms. Jung seconds. Motion passes 4-0.

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