

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES SPECIAL MEETING

October 29th, 2024 – 6:00pm

1. CALL TO ORDER

Mayor Studinski calls the meeting to order at 6:06pm

2. ROLL CALL

Mayor Studinski announces there is a quorum

Trustee 1 - Myers (Remote)
Trustee 3- Kelbert (Arrives late)
Trustee 4 - Jung
Trustee 6 - Catts

Staff
Mr. Horsley
Mr. Litrenta

3. APPROVAL OF AGENDA

a. Approval of Agenda

Mr. Catts makes a motion to approve the agenda. Ms. Jung seconds. Motion passes 3-0.

b. Approval of Minutes

Mr. Catts makes a motion to approve the minutes. Ms. Jung seconds. Motion passes 3-0.

4. REPORTS

a. Clerks Report

Mr. Litrenta asks the trustees to clear their space after the meeting due to training on Thursday.

Mr. Litrenta reminds the community that if anyone believes they are a registered voter and they did not get a ballot to check with the county and bring paperwork to the clerk to get issued a ballot.

b. Mayors Report

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting
<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>
Meeting ID: 864 2257 8056
Passcode: 592122

Mr. Studinski reminds citizens that the mail ballot election is underway and to mail or bring your ballots to the town hall

Mr. Studinski says he has done work to improve the sounds system at town hall

Mr. Studinski provides an update on the future meeting schedule to include time off.

c. **Trustee Report**

No trustee reports

d. **Water Report**

Mr. Studinski provides an update on the paperwork requirements for hooking up to town water

Mr. Studinski says that he has reached out to engage the town water attorney whose name is Megan.

5. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

No public comment.

6. OLD BUSINESS

- a. Discuss, conduct a public hearing and reading, and consider taking action on Ordinance 2024-03 – Cannabis Framework Ordinance

Mr. Litrenta provides to the board and the board discusses the recommendation and potential edits that could need to be made to Ordinance 2024-03.

- b. Discussion and consider taking action on CORA Procedure Document

Mr. Studinski asks the board if there are comments on the CORA procedure document. There are none. Mr. Studinski reads the CORA procedure document. The board discusses as needed. Mr. Catts makes a motion to approve the CORA policy and procedure document. Ms. Jung seconds. Motion passes 4-0.

- c. Discussion and consider taking action on the purchase of new AV equipment

Mr. Studinski provides an update on the purchase made to improve the A/V equipment at town hall. Mr. Catts makes a motion to approve the expense for the improvement of the A/V equipment less than \$300. Ms. Jung seconds. Motion passes 4-0.

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d. Voting on letters of intent for trustee vacancy

The board conducts the voting for the trustee opening.

Mr. Litrenta tally's the votes. Mr. Horsley and Mr. Studinski confirm.

Mr. Catts makes a motion to break for 10 minutes. Ms. Jung seconds. Motion passes 4-0. The board recesses at 7:08pm.

Mr. Catts makes a motion to resume the meeting. Ms. Jung seconds. Motion passes 4-0.

Mr. Litrenta confirms that the trustees who emailed one name select the unnamed candidate second.

Stephanie Pietras has been selected as the new trustee and will be sworn in on 11.12.2024.

7. NEW BUSINESS

a. Discussion and consider taking action on Resolution 2024-20 – A Resolution Determining Participation in FAMLI Program

Mr. Studinski explains the resolution and reads the resolution aloud. Mr. Catts makes a motion to pass resolution 2024-20. Ms. Jung seconds. Motion passes 4-0.

b. Discussion and consider taking action on amended cannabis applications

Mr. Litrenta explains the new cannabis applications. Mr. Catts makes a motion to approve the trade name application and the change of ownership application. Ms. Myers seconds. Motion passes 4-0.

c. Discussion and consider taking action on supplemental CIRSA quotes review

The clerk and the board discuss the additional insurance coverages. Ms. Myers makes a motion to approve the accidental death and dismemberment additional coverage but not the volunteer or community service coverage. Mr. Catts seconds. Motion passes 4-0.

8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will post new cannabis applications
- Mr. Litrenta submit supplemental CIRSA coverage documents
- Mr. Litrenta will make the edits to the CORA request document
- Mr. Horsley will gather information on Town Cloud to present to the board

9. TOPIC FOR FUTURE MEETINGS

- 11.12.2024 Time off over holidays for town staff
- 11.12.2024 Discussion and consider taking action and voting on Ordinance 2024-03

10. ADJOURN

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Mr. Catts makes a motion to adjourn . Ms. Jung seconds. Motion passes 4-0.

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