

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES SPECIAL MEETING

October 28th, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Myers calls the meeting to order at 6:03pm

2. ROLL CALL

Trustee Pietras
Trustee Opperman
Trustee Sarmiento
Trustee Jung

Staff
Mr. Litrenta

3. APPROVAL OF AGENDA & MINUTES

- a. Approval of Consent Agenda

Ms. Jung makes a motion to approve the agenda and minutes. Ms. Pietras seconds. Motion passes 5-0.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Mr. Litrenta makes a public comment about improving N. Garfield Rd.

Mr. Biggio makes a public comment about development in the Town of Moffat.

5. REPORTS

- a. Clerks Report

Mr. Litrenta provides the board with an ADA website compliance update. Mr. Litrenta will work on transitioning to a new Town Cloud website.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting
<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>
Meeting ID: 864 2257 8056
Passcode: 592122

Mr. Litrenta speaks to the board about the CMCA conference.

Mr. Litrenta reports that the town received its refund for the town clean up dumpsters.

b. Trustee Report

Mr. Opperman gives the town a roads report. The board discusses roads.

Mr. Opperman is working on road signs in town.

Mr. Opperman asks if he is supposed to be taking water samples. Mr. Opperman is on the water committee and there will be a water meeting on 10.29.2025 to discuss task delegation. Mr. Opperman says he does not want to be on the water committee. Mr. Opperman is not longer on the water committee.

c. Mayors Report

Ms. Myers gives an update on contacting land owners about blight

Ms. Myers reports to the board about volunteers doing work for the town.

Ms. Myers give the town a report about Avalanche Excavation paving the Dollar General Road.

d. Water Report

Ms. Myers reports about the upcoming water meeting discussing task delegation and timing. She also reports on the Well #10 grant.

6. OLD BUSINESS

a. Voting on and swearing in of new trustee

The board discusses the LOI's submitted to fill the trustee vacancy. The board conducts a vote to fill the trustee vacancy. The vote is tied for both citizens. The town will reach out to the attorney for guidance on how to proceed. A revote will be paced on the next agenda.

b. Discussion and consider taking action on connecting citizens up to Well #5

The board discusses the Well #5 water hook up procedure. This will be discussed at the next meeting.

c. Discussion on water plan to state

Ms. Myers gives the board an update on the status of the water plan to the state. This will be discussed at a later meeting.

7. NEW BUSINESS

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- a. Discussion and consider taking action on a Resolution 2025-12 - Allowing the mayor or clerk to sign all contracts and expenditures related to the Town Hall Improvements Grant up to \$73,950

Mr. Litrenta discusses with the board Resolution 2025-12. Mr. Litrenta reads Resolution 2025-12. Ms. Pietras makes a motion to approve Resolution 2025-12. Ms. Jung seconds. Motion passes 5-0.

- b. Discussion and consider taking action on road work on Garfield north of 5th St.

The board discusses the estimate for road work on Garfield north of 6th St. Mr. Skoglund speaks with the board about his estimate. Mr. Sarmiento makes a motion to accept Skoglund Excavating's bid. Mr. Opperman seconds. Motion passes 5-0. Ms. Myers sign the estimate. The bank signers will sign the check for the deposit.

- c. Policy and Resolution regarding trustee back pay

The board discusses board back pay. Mr. Litrenta and Ms. Myers will write a resolution stating that all trustees who waived the board pay via Resolution 2024-12 will not be entitled to board back pay and that any board member that did receive back pay waives the right of any further claims against the town.

8. EXECUTIVE SESSION

- a. The Town Board may, upon 2/3 vote of the Town Board, convene into Executive Session pursuant to C.R.S §§ 24-6-402(4)(e)(I): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, specifically, contract negotiation discussions regarding Well #10 with Tom Burkett.
- b. Potential Agenda Item (Open Meeting) - Discussion and consider taking action on a Resolution authorizing the mayor to execute a contract with Tim Burkett regarding Well #10

No Executive Session held.

9. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will post minutes
- Mr. Litrenta will transfer audio
- Mr. Litrenta will send draft agenda and minutes for review
- Mr. Litrenta will assemble meeting packets
- Mr. Litrenta will reach out to TownCloud to look in to transitioning to a new website
- Mr. Litrenta will continue to work on budget
- Mr. Litrenta will update the DocAccess with the new pdf documents
- Mr. Litrenta will file Resolution 2025-12
- Mr. Litrenta will post the agenda
- Mr. Litrenta will reach out to the attorney about the trustee vacancy voting
- Mr. Litrenta will get pricing for water meter and line costs
- Mr. Litrenta will write checks and pay Skoglund Excavating

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- Mr. Litrenta will write a check for Avalanche Excavating for work to be completed by the road near Dollar General
- Mr. Litrenta will write board back pay resolution
- Water committee will meet with the state on 11.29.2025
- Ms. Myers will look to get more water connection applications from other municipalities

10. TOPIC FOR FUTURE MEETINGS

- Working session on Special Event Ordinance
- Noise Ordinance
- Codification
- Discussion and consider taking action about vendor licenses for special events
- Discussion and consider taking action on business license ordinance
- Discussion and consider taking action on cannabis ordinance edits
- Budget hearing 12.2.2025
- Budget and mill levy adoption 12.10.2025
- Voting and swearing in on filling 2 trustee vacancies 11.4.2025
- Discussion and consider taking action on Ordinance that addresses the Miles Per Hour on Mayor Patricia Reigel Blvd.
- Discussion and consider taking action on hooking citizens up to Well #5 11.4.2025
- Discussion and consider taking action on board backpay resolution 11.4.2025
- Executive session for Well #10 contracts 11.4.2025
- Executive Session for Mike Young ORC contract 11.4.2025

11. ADJOURN

Ms. Pietras makes a motion to adjourn. Mr. Opperman seconds. Motion passes 5-0.

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