

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES REGULAR MEETING

October 14th, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Myers calls the meeting to order at 6:03pm

2. ROLL CALL

Trustee Pietras
Trustee Opperman
Trustee Sarmiento
Trustee Jung

Staff
Mr. Litrenta

3. APPROVAL OF AGENDA & MINUTES

a. Approval of Agenda

Ms. Myers discusses consent agenda for future meetings. Mr. Opperman makes a motion to approve the minutes. Ms. Pietras seconds. Motion passes 5-0.

b. Approval of Minutes

Mr. Litrenta mentions an edit that was made to the minutes. Ms. Pietras makes a motion to approve the amended minutes. Mr. Sarmiento seconds. Motion passes 5-0.

c. Approval of Payment of Bills

Ms. Myers reads the bills publicly. The board discusses as needed. Ms. Pietras makes a motion to pay the bills. Ms. Jung seconds. Mr. Sarmiento and Mr. Opperman vote no. Ms. Pietras, Ms. Jung and Ms. Myers vote yes. Motion passes 3-2.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

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Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Ms. Reigel makes a public comment thanking the board for the donation. She also makes a public comment regarding the food bank in town. She also makes a public comment about the park bathrooms.

Mr. Biggio makes a public comment regarding Well #7 repairs and makes a public comment regarding town blight.

Mr. Litrenta makes a public comment about improving the road on North Garfield.

5. REPORTS

a. Clerks Report

Mr. Litrenta updates the board on ADA website compliance.

Mr. Litrenta discusses with the board the board vacancy. LOI's would be due 10.31.2025. Voting and swearing in would be done on 11.4.2025.

Mr. Litrenta reminds the board that he needs their W9's.

Mr. Litrenta discusses with the board posting the 10.28.2025 agenda on Monday 10.20.2025. The board is ok with this.

b. Trustee Report

Mr. Opperman gives a road report. The board discusses the town roads.

Mr. Opperman attended the water meeting as a new member of the water committee.

Ms. Pietras asks about the bills for the town clean up dumpsters. Mr. Litrenta will reach out to the county about the reimbursement for the dumpsters.

Ms. Pietras discusses with the board on if the town wants to do another dumpster day.

Ms. Pietras discusses town bills and how to manage expenditures. The board discusses the expenditures.

Mr. Sarmiento reports to the board about timed door locks.

Mr. Sarmiento reports he has not cleaned the bathrooms yet and he will get to that this week. Mr. Litrenta will call and schedule an emptying of the vaults.

Ms. Jung reports about the water reading and water billing.

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c. Mayors Report

Ms. Myers gives a report on the town developing resolutions for town actions and decisions.

Ms. Myers reports that Mike Young is working on becoming the ORC for the town until December and the town can then hopefully hire Tom Burkett to be the ORC once he completes the required courses. She is working with CIRSA to get a contract to have the town/CIRSA cover Mike Young's insurance

Ms. Myers reports that herself, Tom Burkett, Mike Young, Ms. Pietras and Mr. Opperman attended the water meeting and the town is looking to get on track with what needs to be done and task assignment regarding town water.

Ms. Myers gives a report on water testing.

Ms. Myers gives a report about getting an invoice to pave the road by the Dollar General road. Ms. Myers will get the invoice and pay the invoice.

Ms. Myers reports on a meeting with Belinda Zink and the town hall grant to fix the roof. Ms. Myers reports on the next step for the town hall roof grant.

d. Water Report

Water report included in Mayor's report.

Ms. Jung makes a motion to take a break. Mr. Opperman seconds. Motion passes 5-0.

The board breaks at 7:02pm.

Mr. Opperman makes a motion to go back in to session. Mr. Sarmiento seconds. Motion passes 4-0. Ms. Pietras was not present for this vote.

The meeting resumes at 7:14pm.

Ms. Pietras returns.

e. Financial Report

Mr. Litrenta presents the monthly financials to the board. The board discusses as needed. Mr. Litrenta will amend the financial report.

6. OLD BUSINESS

a. Discussion and consider taking action on a water plan for the state/CDPHE

The board discusses the two water plan options presented by GMS. Ms. Pietras makes a motion accept the GMS water system improvements Priority One. Mr. Opperman seconds. Mr. Sarmiento votes no. Ms. Pietras, Mr. Opperman, Ms. Myers, and Ms. Jung vote yes. Motion passes 4-1. Ms. Myers and the water

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committee will contact GMS to inform them of the decision to go with priority one and get help defining the plan and uploading it to the portal.

- b. Discussion and consider taking action on the process for connecting citizens to Well #5

Ms. Myers will be having a meeting about this item this week. This will be on the next agenda.

- c. Discussion and consider taking action on town road maintenance

The board discusses road maintenance in town. Mr. Opperman will reach out to Skoglund Excavating to get Garfield from 5th St. to T Road bladed. Mr. Opperman will get a quote from Skoglund Excavating to put road base on Garfield from 5th St. North.

7. NEW BUSINESS

- a. Discussion and consider taking action on Ganja Guys state fee waiver

The board discusses the Ganja Guys waiver of their state fee. Mr. Opperman makes a motion to waive Ganja Guys state fee and return their check. Ms. Pietras seconds. Motion passes 5-0.

- b. Initial budget presentation and discussion

Mr. Litrenta presents the initial budget to the board. The board discusses. Mr. Litrenta suggests that the board hold the budget hearing on 12.2.2025 and adopt the budget on 12.9.2025.

- c. Discussion and consider taking action on blight in town

The board discusses blight in town. Ms. Myers will reach out to property owners about cleaning up their property

- d. Discussion and consider taking action on Ordinance that addresses the Miles Per Hour on Mayor Patricia Reigel Blvd.

Mr. Opperman discusses this with the board and says he cannot find the ordinance. Mr. Opperman will keep looking for this ordinance. This item is tabled to a further meeting.

8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Litrenta will post minutes
- Mr. Litrenta will transfer audio
- Mr. Litrenta will send draft agenda and minutes for review
- Mr. Litrenta will assemble meeting packets
- Mr. Litrenta will continue to work on ADA website compliance
- Mr. Litrenta will continue to work on budget
- Mr. Litrenta will draft and post the Trustee Vacancy notice
- Mr. Litrenta will pay the bills
- Mr. Litrenta will draft Town Hall grant expenditure Resolution

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- Mr. Litrenta will reach out to the county about the dumpster reimbursement
- Mr. Litrenta will schedule the emptying of the vault toilets at the park.
- Mr. Sarmiento will clean the park bathrooms
- Mr. Sarmiento and Mr. Litrenta will go get supplies to clean the park bathrooms
- Mr. Litrenta will amend the financial report
- Ms. Myers and the water committee will contact GMS to inform them of the decision to go with priority one and get help defining the plan and uploading it to the portal
- Mr. Opperman will reach out to Skoglund Excavating for blading on Garfield from 5th St. to T Road.
- Mr. Opperman will get a quote to put road base on Garfield from 5th St. North
- Ms. Myers will reach out to property owners about cleaning up their property
- Mr. Opperman will keep looking for the Mile Per Hour Ordinance on mayor Patricia Reigel Blvd.
- All trustees will complete and submit W9's to the clerk

9. TOPIC FOR FUTURE MEETINGS

- Working session on Special Event Ordinance
- Noise Ordinance
- Codification
- Discussion and consider taking action about vendor licenses for special events
- Discussion and consider taking action on business license ordinance
- Discussion and consider taking action on cannabis ordinance edits
- Discussion and consider taking action on a Resolution allowing the mayor or clerk to sign all contracts and expenditures related to the Town Hall Improvements Grant up to \$73,950 10.28.2025
- Budget hearing 12.2.2025
- Budget and mill levy adoption 12.9.2025
- Voting on and swearing in of new trustee 10.28.2025
- Discussion and consider taking action on connecting citizens up to Well #5 10.28.2025
- Voting and swearing in on filling trustee vacancy 11.4.2025
- Discussion and consider taking action on road work on Garfield north of 5th St. 10.28.2025
- Discussion and consider taking action on Ordinance that addresses the Miles Per Hour on Mayor Patricia Reigel Blvd.
- Discussion on water plan to state 10.28.2025

10. ADJOURN

Mr. Opperman makes a motion to adjourn. Ms. Pietras seconds. Motion passes 5-0.

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