

**TOWN OF MOFFAT  
TOWN HALL  
BOARD OF TRUSTEES  
401 LINCOLN AVE.  
MOFFAT, COLORADO**



**TOWN OF MOFFAT | EST. 1911**

**BOARD OF TRUSTEES SPECIAL MEETING**

**January 7<sup>th</sup>, 2026 – 6:00pm**

**1. CALL TO ORDER**

Mayor Myers calls the meeting to order at 6:02pm

**2. ROLL CALL**

Trustee Pietras  
Trustee Opperman  
Trustee Tomlinson (Remote)  
Trustee Jung (Remote)  
Trustee Miller

Staff  
Mr. Litrenta  
Sarah Ross

**3. APPROVAL OF AGENDA & MINUTES**

a. Approval of Consent Agenda

Ms. Pietras discusses edits with the minutes. Ms. Pietras makes a motion to approve the minutes with the edits and the agenda. Mr. Miller seconds. Motion passes 5-0.

**4. PUBLIC COMMENT**

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

**5. REPORTS**

a. Clerks Report

Mr. Litrenta gets a signature from the mayor to complete the 2026 HUTF roads report.

Mr. Litrenta reports to the board about a power pole issue in town.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting  
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVIpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122

Mr. Litrenta reports that the town should start the process of closing and transferring funds from the capital improvements and excise tax account to the general funds account. Mr. Litrenta says they he had Ms. Pietras sign a document to acknowledge that we are still utilizing the Capital Funds account at the moment.

Mr. Litrenta gives an update on the water ordinance and water agreement.

Mr. Litrenta reports about creating a new Town Hall rental packet.

b. Trustee Report

Ms. Pietras reports about the town clean up and dumpster at a residence in town. She asks Mr. Litrenta to look in to reimbursement for the expense of the dumpster.

Mr. Opperman reports that he will be trying to put up street signs as weather permits.

c. Mayors Report

Ms. Myers would like to see task delegation to the trustees.

Ms. Myers reports about a heater issue in town hall that has been resolved.

Ms. Myers reports about the town hall improvement grant.

d. Water Report

Ms. Myers reports about the meeting with Mary from RCAC about water. Testing, public notices, and reports were discussed. Ms. Myers speaks about the town needing an ORC.

**6. OLD BUSINESS**

- a. Discussion and consider taking action on Resolution 2026-01 - Appointing Tyler Opperman As Mayor Pro Tem.

Mr. Litrenta reads Resolution 2026-01 aloud. Mr. Miller makes a motion to pass resolution 2026-01. Mr. Tomlinson seconds. Ms. Jung, Ms. Pietras, Ms. Myers vote no. Mr. Miller and Mr. Tomlinson vote yes. Motion fails 3-2. Based on attorney advice, prior appointment of Mr. Opperman is still legally valid.

**7. NEW BUSINESS**

- a. Discussion and consider taking action on assigning new bank signers

The board discusses who will be the new bank signers. Mr. Miller and Mr. Opperman volunteer to be bank signers. Mr. Litrenta will write a resolution assigning Mr. Miller and Mr. Opperman as new bank signers.

**8. ACTION ITEMS FOR FUTURE MEETINGS**

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- Mr. Litrenta will post minutes with edits
- Mr. Litrenta will transfer audio
- Mr. Litrenta will send draft agenda and minutes for review
- Mr. Litrenta will assemble meeting packet
- Mr. Litrenta will work on Town Cloud transition
- Mr. Litrenta will update DocAccess with the new pdf documents
- Mr. Litrenta will post the agenda
- Mr. Litrenta will continue to get pricing for water meter and line costs
- Mr. Litrenta will work on incorporating Water User Agreement edits and water ordinance
- Mr. Litrenta will work on getting new bank signer documents
- Mr. Litrenta will write a resolution appointing new bank signers
- Mr. Litrenta will write a resolution closing the capital funds account and transferring funds to the general fund account
- Mr. Litrenta will write a resolution closing the excise funds account and transferring funds to the general fund account
- Mr. Litrenta will schedule a survey of Garfield Ave
- Mr. Litrenta will file the HUTF report
- Mr. Litrenta will contact the county about reimbursement for town clean up
- Ms. Myers will continue working on the building repair historical grant
- Water committee will be going forward with all the steps they take

## **9. TOPIC FOR FUTURE MEETINGS**

- Working session on Special Event Ordinance
- Noise Ordinance
- Codification
- Discussion and consider taking action about vendor licenses for special events
- Discussion and consider taking action on business license ordinance
- Cannabis Ordinance edits with the attorney
- Discussion and consider taking action on Ordinance that addresses the Miles Per Hour on Mayor Patricia Reigel Blvd. 1.13.2026
- Discussion and consider taking action on Resolution 2026-01 – Appointing new Bank Signers 1.13.2026
- Discussion and consider taking action on trustee task delegation 1.13.2026

## **10. ADJOURN**

Ms. Pietras makes a motion to adjourn. Mr. Opperman seconds. Motion passes 6-0.

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