

**TOWN OF MOFFAT
TOWN HALL
BOARD OF TRUSTEES
401 LINCOLN AVE.
MOFFAT, COLORADO**



BOARD OF TRUSTEES SPECIAL MEETING

JANUARY 28th, 2025 – 6:00pm

1. CALL TO ORDER

Mayor Pro Tem Jung calls the meeting to order at 6:06pm

2. ROLL CALL

Mayor Pro Tem Jung announces there is a quorum.

Trustee 1 - Myers
Trustee 2 – Pietras
Trustee 3 - Kelbert
Trustee 4 – Jung (Acting Mayor, Mayor Pro Tem)
Trustee 6 - Catts

Staff
Mr. Horsley
Mr. Litrenta

3. APPROVAL OF AGENDA

a. Approval of Agenda

Mr. Catts makes a motion to approve the agenda. Ms. Myers seconds. Motion passes 4-0.

b. Approval of Minutes

Mr. Litrenta mentions he made a change to the minutes to add Trustee 5 – Studinski to the roll call. Ms. Myers makes a motion to approve the amended minutes. Mr. Catts seconds. Motion passes 4-0.

c. Payment of Outstanding Bills

Ms. Jung reads the bills publicly. The board discusses as needed. Mr. Catts makes a motion to pay the bills. Ms. Pietras seconds. Motion passes 4-0.

4. PUBLIC COMMENT

Public comment provides a time for community members to present their views to the Board of Trustees. If you wish to speak, raise your hand and wait to be acknowledged. Everyone is asked to

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting
<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>
Meeting ID: 864 2257 8056
Passcode: 592122

express their viewpoints within a three-minute time allotment to allow all voices to be heard. The Board may consider all public input as we plan for future discussions. Any decisions must be agenda items for a future publicly announced meeting. Civility is expected throughout the comment, and personal attacks are not tolerated.

Ms. Justice makes a public comment that the connection seems to be bad on zoom.

Ms. Jung makes a public comment that Diamond Bookkeeping and Tax Services is open in Moffat and taking new business.

Ms. Justices asks Ms. Myers about comments made to the Mountain Mail regarding Mr. Berger being an elected official.

Ms. Myers addresses Ms. Justices question. She said she has not spoken to any reporters and gave testimony at a public hearing as a citizen.

5. REPORTS

a. Clerks Report

Mr. Litrenta comments on the town's need for a CPA to handle taxes and payroll.

Mr. Horsley stated that the heat is currently under repair by Stephens Quality Plumbing. Mr. Horsley stated that the tech from the company found that the Glycol in the boiler system had become solidified. Mr. Horsley stated that Stephens is due to come back to flush the system and inspect the pump for damage. Mr. Horsley stated that the bill could range from \$200-\$700 depending on what Stephens finds when they return. Mr. Horsley stated that the heat is currently working but will require further attention, and that standby heaters are set to come on if the temps in the building drop.

b. Trustee Report

Ms. Myers' reports that her meeting with the State Historical Fund will be later in the agenda. She reports to the board about possible dates for CML training. The dates are 2.26.2025, 3.5.2025, 3.26.2025.

Mr. Catts mentions he has worked on the stop sign and needs help to complete it.

c. Mayors Report

No mayors report.

d. Water Report

No water report.

6. OLD BUSINESS

7. NEW BUSINESS

a. Discussion and consider taking action for a road survey on 4th St.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122

Mr. Catts provides the board with an update on getting a survey done. Ms. Myers makes a motion to table this item until a future meeting. Mr. Catts seconds. Motion passes 4-0.

- b. Discussion and consider taking action on road improvements on Garfield

The board discusses road improvements on Garfield. Ms. Pietras reached out to Dollar General and does not think that they would be too willing to help. Ms. Myers makes a motion to do maintenance on Garfield from T Road to the Dollar General entrance. Mr. Catts seconds. Motion passes 4-0. Mr. Catts will coordinate this maintenance.

- c. Discussion and consider taking action on next steps for appointing a mayor

Mr. Litrenta discusses with the board the new timeline to appoint a mayor. Mr. Catts makes a motion that the town post said notice of vacancy. Ms. Myers seconds. Motion passes 4-0.

- d. Discuss and consider taking action on Mayor Compensation Ordinance. First reading.

The board discusses the mayor pay ordinance and rate. Ms. Jung makes a motion to table Ordinance 2025-XX on mayor compensation until a later date. Mr. Catts seconds. Motion passes 4-0.

- e. Discuss and consider taking action on Roads Committee Resolution.

Ms. Myers reads aloud the Roads Committee resolution. Ms. Myers makes a motion to table all committee resolutions items e., g., h., and, clarify with the attorney how to best establish these committees. Mr. Catts seconds.

- f. Discussion on utilizing higher bearing interest account for town funds

The board discusses moving funds to a higher earning interest account. Ms. Jung will look into higher earning interest accounts and report back to the board.

- g. Discuss and consider taking action on Grants Committee Resolution.

Tabled

- h. Discuss and consider taking action on Social Committee Resolution.

Tabled

- i. Discuss and consider taking action on Trustee Compensation Ordinance

The board discusses Trustee Compensation. This item will continue to be discussed at a future meeting.

- j. Mayor Studinski progress report on Special Events Ordinance to be completed in February.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122

Mr. Catts makes a motion to table items j. and k. Ms. Myers seconds. Motion passes 4-0.

- k. Mayor Studinski to enquire about dates for Sacred Lost Valley Park festivals in 2025.

Tabled.

- l. Discuss and consider taking action on hiring a municipal judge. Form a committee to pursue a candidate.

The board discusses municipal judge options. Mr. Litrenta will reach out to the attorney to ask about the town enforcing ordinances and fines.

- m. Discuss and consider taking action to establish an Intergovernmental Agreement with Saguache for Sheriff engagement. Form a committee to accomplish this.

The board discusses establishing an IGA with the Saguache County Sheriff. This issue will be addressed when the clerk asks the attorney about ordinance and fee enforcement.

- n. Initiate and negotiate an agreement with SLV Rec to provide electricity for Area 420. Assign trustee to handle this.

The board discusses SLV Rec providing electricity to AREA 420. Ms. Myers will reach out to SLV Rec regarding power at AREA 420.

- o. Trustee Myers update on Town Hall acoustics and sound system.

Ms. Myers provides the town with an update on Town Hall repairs including acoustics and sound system. Ms. Pietras makes a motion to pay Lori Nagel for the drone survey over town hall. Ms. Jung seconds. Motion passes 4-0.

- p. Discussion and consider taking action on payment plan for Occupational Tax

The board discusses a payment plan for the cannabis occupational tax. Ms. Myers makes a motion that the occupational tax is due in full at the time of obtaining a license. Mr. Catts seconds. Ms. Pietras recuses. Ms. Myers, Mr. Catts and Ms. Jung vote yes. Motion passes 3-0.

- q. Discussion and consider taking action on reimbursement for Mr. Studinski purchasing A/V equipment for the town

Ms. Myers makes a motion to pay Don for reimbursement for purchasing A/V equipment. Ms. Jung seconds. Motion passes 4-0.

- r. Discussion and consider taking action on Hiring a CPA to do the taxes for the Town of Moffat

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122

The board discusses hiring a CPA for the Town of Moffat. Ms. Jung will look into options for hiring a CPA for the town.

8. ACTION ITEMS FOR FUTURE MEETINGS

- Mr. Catts will coordinate maintenance on Garfield.
- Mr. Litrenta will edit and post the mayor vacancy notice.
- Mr. Litrenta will clarify with the attorney the necessity of resolutions for establishing committees.
- Ms. Jung will look into higher interest earning investment accounts.
- Mr. Litrenta will reach out to the attorney to ask about the town enforcing ordinances and fines.
- Ms. Myers will reach out to SLV Rec regarding power at AREA 420.
- Mr. Litrenta will pay the bills.
- Mr. Litrenta will distribute minutes and draft agenda.
- Ms. Jung will look into options for hiring a CPA for the town.
- Ms. Myers will coordinate the drone inspection of the town hall roof.
- Ms. Myers will reach out to surrounding municipalities about options to work together for hiring a municipal judge.
- Ms. Myers will set up the date for CML training that works best for the board.
- Ms. Myers will be looking into the sales tax grant.

9. TOPIC FOR FUTURE MEETINGS

- Discussion about PFAS sampling results
- Discussion and consider taking action on a Facebook Code for the Town of Moffat Facebook page.
- Discussion and consider taking action on getting a gaming license for the Town of Moffat for hosting revenue generating BINGO nights.
- Discussion and consider taking action on how to handle media inquiries.
- Discussion and consider taking action on Trustees providing statute for reference when quoting statutes.

10. ADJOURN

Ms. Jung makes a motion to adjourn. Mr. Catts seconds. Motion passes 4-0.

Town of Moffat is inviting you to a scheduled Zoom meeting.

Topic: Town of Moffat's Special Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/86422578056?pwd=c3RVdWFLZEJDN2ZjdmxjTVlpeWVjdz09>

Meeting ID: 864 2257 8056

Passcode: 592122